



DEPARTMENT OF THE ARMY
2ND BATTALION, 6TH AIR DEFENSE ARTILLERY
BUILDING 1612, RANDOLPH ROAD
FORT SILL, OK 73503-5000

ATSA-TPY

25 August 2025

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #19 – Soldier for Life – Transition Assistance Program (SFL-TAP)

1. Purpose: This policy outlines the expectations of support for Soldier for Life – Transition Assistance Program (SFL-TAP) within the 2nd Battalion, 6th Air Defense Artillery.

2. References:

- a. AR 600-81, Soldier for Life – Transition Assistance Program (SFL-TAP), 17 May 2016.
- b. AR 600-8-7, Retirement Services Program, 20 September 2022.
- c. CG Policy Memo 18-07, 19 January 2018.
- d. Title 10 United States Code, Sections 1142-1144.
- e. VOW to Hire Heroes Act, Public Law No. 112-56, Sections 201-256, 125 Sat 711-733, 21 November 2011.
- f. Department of Defense Instruction 1332.35, Transition Assistance Program (TAP) for Military Personnel, 29 February 2016.

3. Policy:

- a. Commanders and leaders at all levels will ensure transitioning Service Members meet all SFL-TAP requirements as prescribed in AR 600-81. Setting the conditions for Service Member's successful transition from the Army is a high priority to all leaders within 2-6 ADA Battalion, leaders at all levels will promote and require participation in the SFL-TAP program.
- b. In support of a successful and timely transition, the battalion S1 will publish an 18-24-month loss roster with respect to a Soldier's separation date. The by-name roster will identify Service Members who are within 18 months of their programmed separation date or 24 months of their Mandatory Retention Control Point (RCP).

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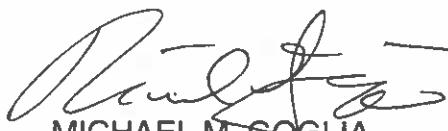
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(1) Service Members are required by Army Regulation to enroll in SFL-TAP NLT than 365 days prior to their ETS. Service members are encouraged to start transition assistance early and attend often as operations allow. Appointments can be scheduled by visiting the SFL-TAP center in building 4700, 3rd floor room 314 or by calling (580) 442-2222.

c. IAW AR 600-81, commanders at all levels are required to publish an SFL-TAP policy letter.

d. All Service Members are required to complete a capstone appointment no later than 90 days prior to their separation date. Commanders will provide the time necessary for Service Members to attend the five-day workshop, which does not have to be completed consecutively.

4. The point of contact for this policy is the undersigned at
michael.m.goglia.mil@army.mil.



MICHAEL M. GOGLIA
LTC, AD
Commanding