

Welcome to the Air Defense Airspace Management/Brigade Aviation Element (ADAM/BAE) Tactical Air-Ground Integration Course! This class will prove to be both challenging and rewarding for every student. The ADAM/BAE AGI Course is a 3 week, 2 day program that prepares current and future air defense, aviation, and field artillery leaders to conduct air-ground operations during large-scale combat operations.

Key Dates, Important Information & Attendance Requirements

Travel Day: Your travel day to arrive at Fort Sill is **XX Month XXXX**.

DAY ONE: On **XX Month XXXX (the first day of class), you will report to Hopkins Hall (Building 2760) room 228 at 0830 hours in duty uniform**. Any student who believes they will miss roll call must speak to the ADAM/BAE course manager prior to the beginning of class. ***Students who are not present for roll call and did not coordinate with the course manager prior to roll call will be dismissed from the course.***

GRADUATION DAY: If you meet all academic requirements, you will graduate on **XX Month XXXX**.

COVID-19 MEASURES: ***There is no quarantine requirement for this course.*** However, there is a facemask requirement while in 30th ADA BDE classrooms & facilities. **You will wear a facemask at all times during instruction, group work, and exercises while attending the ADAM/BAE course.** Additionally, local businesses, hospitals, airport facilities, and other government and commercial buildings have local mask mandates in place. Students who are vaccinated should bring their CDC vaccination cards.

VISITOR ACCESS REQUEST (VAR): Regardless of duty station or duty status, students attending the ADAM/BAE course are required to contact their S2 or security manager to submit a VAR on their behalf. A VAR must be submitted on the student's behalf **NLT XX Month XXXX**. ***Any student without a submitted VAR will be removed from the course.***

Give the below information to your S2/security manager in order to properly submit/route the VAR:

2-6 ADA Security Manager
(580) 442-2692
aaron.s.halvorson.mil@mail.mil
SMO Code: W1D2ZB

CAC & GOVERNMENT COMPUTER/NETWORK ACCESS: Your CAC must be valid for the duration of the course. Additionally, you must have CAC-enabled access to government computers and networks. ***Students who do not meet these requirements on Day 1 will be removed from the course.***

Coordinating Information

ATRRS Reservations: Every student must have either a valid reservation or an acceptance letter from the course manager. Soldiers who report without a reservation or acceptance letter will be dismissed from the course.

No-shows: If you or one of your Soldiers is unable to attend, please notify our cadre and process a cancelation in ATRRS through your unit to avoid becoming a no-show. We have a long list of personnel on wait status trying to get a seat in the course. If you do not cancel your reservation in ATRRS, you are tying up Army resources and preventing others from receiving this training. Do the right thing.

Location: Building 2760 is located on Miner Road east of Sheridan Road. From Fort Sill lodging, turn left on Sheridan Road (heading west), turn left onto Currie Road (by the Burger King), continue straight on Currie through four-way stop, and turn left on Miner Road. Building 2760 is the second building on the left. All students are required to park in the Bamford Dining Facility parking lot across the street from Hopkins Hall. Conduct an area recon immediately upon arrival to Fort Sill, as unfamiliarity with the area is not an excuse for tardiness.

Hours: Training is scheduled for Monday through Friday, 0830-1700. There is a possibility that the schedule may exceed those hours to meet training objectives. The course manager will review any required changes to the training schedule.

Uniforms and Weather: The duty uniform is the Army Combat Uniform with appropriate headgear. The standard Army PT uniform (winter/summer) for the appropriate season is worn for physical training. There is no APFT/ACFT requirement for this course; however, when conducting PT from 0630 to 0730, the required uniform is APFU with a reflective belt or vest. Daily weather for Lawton can vary wildly, so arrive prepared for the possibility of inclement weather. Note: Students will be in duty uniform for graduation (no exceptions).

Passes: Any student traveling beyond 250 miles from Fort Sill requires a mileage pass. Requests are due NLT Monday before the weekend of travel.

ATRRS/Funding: Students with a valid reservation are covered under the ITDLM (Institutional Training Directorate of Lodging and Meals) Program. Lodging and meals are provided at no cost to the unit. Your unit is responsible for funding your transportation to and from Fort Sill, as well as a rental car for transportation on Fort Sill. Students on wait status with an acceptance letter are not covered by ITDLM. If you are on wait status, your unit is responsible for full TDY costs.

Lodging: Reservations will be made for all students with a reserved status through Fort Sill billeting office at 1-800-902-3607, (580) 442-5000 or DSN 639-5000. Students may verify reservations 5 days prior to arrival. Billeting is located Building 5676 Ferguson Road (Aultman Hall). A copy of your orders will be required when you report/check-in to lodging at Building 5676, Aultman Hall.

If a room is not available, lodging will provide off post room information upon arrival. DO NOT reserve a room on your own, provided you have a valid reservation in ATRRS.

Any student who contracts COVID symptoms while attending the course will undergo an immediate COVID test and (if positive) will be removed from the course. Any students in direct contact with a COVID positive student must be tested as well. **To minimize any COVID impacts on training, we encourage all students to minimize possible exposure to COVID.** Safety is our primary concern for our students and instructors so that we can continue to provide this course to the force.

Meals: FSOK and FCOE have transitioned to a CAC card meal system. Your organization/installation should update your ID Card for DFAC available meals Monday through Sunday prior to your arrival. Full meal per-diem is not authorized for students. This applies to students who have a reserved seat in ATRRS. Students orders must contain “meal entitlement and are currently attending school” on them.

Transportation: On-post transportation is not available. Students do not receive transportation to/from the airport, living quarters, school, or dining areas. Due to the distance between Aultman Hall and Hopkins Hall, and the unpredictable weather in Oklahoma, it is highly encouraged for each student to arrange for reliable transportation during the course (e.g. rental car or POV).

Training/Curriculum: Our training consists of classroom instruction to include lecture, discussion-based lessons, system operations training, collective task training, and practical exercises.

Grading Standards: Enclosed with this welcome letter is the Individual Student Assessment Plan (ISAP). You are responsible for reading the ISAP and signing a statement of understanding on training day one. Contact the ADAM/BAE Course Manager with any questions.

Study Materials: Please bring a writing utensil and notebook/paper for notes. Expect to receive nightly reading assignments with homework due the following day. I encourage you to bring a laptop with DVD-ROM and blank disks. This will allow you to go over the material from the day’s activities and study material for the written and practical exams. Students without a laptop will be granted access to a computer lab in Hopkins Hall. Blackboard will be used during this class for tests, homework, and most of the classroom presentations. Blackboard is accessible with a CAC or AKO user name and password. NIPR CAC access is required during the course in order to take all tests.

Prerequisite Training / Day One Assignments: Study all required read-ahead material prior to training day one. Student orientation is followed by a closed-book exam of read-ahead information. This is not a pre-test; this examination is a graduation requirement for the course. Additionally, at 1600 students will begin the Lessons

Learned Seminar in which every student presents their chosen topic for the AGO Problem of Practice. See attached rubric for more information.

Day One Test Read-Ahead: To prepare for this course, students are required to read, study, understand, and comprehend:

- **FM 3-52 (Airspace Control), chapters 1 and 2**
- **FM 3-01 (US Army Air and Missile Defense Operations), chapter 1**
- **FM 3-04 (Army Aviation), chapter 1, paragraph 1-1 through 1-36**
- **ADP 3-0 (Operations), chapter 5, paragraph 5-1 through 5-26**

Familiarity with this material will be tested on the day 1 test (which counts as part of your grade and is a graduation requirement). Additionally, this is not AIT, WOBC, or BOLC; students should report with basic proficiency on each digital system (ADSI, AMDWS, FAAD, and TAIS). Basic proficiency includes powering systems, entering IPs, building control measures, and familiarity with tactical data links. We encourage all students to conduct digital sustainment training prior to attending this course.

Examinations: Students are required to achieve a minimum of 80% on all examinations. All exams are closed-book and closed-notes. Written exams present a variety of question formats to include multiple choice, fill-in-the-blank, short answer, and essay. A list of graded assignments with point values is located in the ISAP.

Command Presence: Commanders and leaders from home station are welcome to attend or observe any part of this curriculum. Module-D (AGO Collective Tasks and Drills) includes progressive simulations that begin with students creating and delivering an O-6 level update brief as they would at home station. We welcome and encourage command participation to facilitate understanding and visualization what your AGO team is learning.

Graduation: **Graduation is scheduled at 0930 on XX Month XXXX.** Do not schedule any departures from Lawton or Oklahoma City before 1300.

Final Note: Please remember, you are here to train. Students must apply themselves and study the assigned material IOT meet all graduation requirements. Our previous seven classes dismissed 17 students for failing to meet academic standards.

Contact Information: If you have any questions, feel free to contact me at **(580) 558-4354 (office)**, **(314) 719-9911 (cell)** or **christopher.l.cronen.mil@mail.mil (email)**.