



DEPARTMENT OF THE ARMY
5TH BATTALION, 5TH AIR DEFENSE ARTILLERY REGIMENT
3416 BABCOCK ROAD
FORT SILL, OKLAHOMA 73503

AFVL-RJB-BC

17 June 2025

MEMORANDUM FOR ALL PERSONNEL

SUBJECT: Policy Letter 9: Leave and Pass

1. References. Army Regulation 600-8-10, Leave and Passes, Revision Dated 03 June 2020. Delegation of Authority Memorandum, 320 MMDC. ALARACT 007/2023 DTG R 311525Z JAN 23- EXPANSION OF MILITARY PARENTAL LEAVE PROGRAM (MPLP) IMPLEMENTATION GUIDANCE. DOD Travel restrictions listing <https://media.defense.gov/2022/Apr/06/2002971326/-1/-1/0/COVID-19-TRAVEL-RESTRICTIONS-INSTALLATION-STATUS-UPDATE-APRIL-6-2022.pdf>
2. All leave and pass will follow guidelines outlined in AR 600-8-10. Battery and Company level commanders may authorize leave and pass if under 30 days and to a green/ unrestricted location as defined by the Department of Defense. All leave and pass over 30 days and/ or to a red/restricted location are withheld to the first O-5 in the Soldier's chain of command.
3. Mileage passes are required for travel greater than 250 miles from Fort Sill, OK.
4. Unit commanders will ensure Soldiers are properly counseled prior to travel and have systems in place to ensure proper accountability of all personnel who are on leave and pass status.
5. The point of contact for this memorandum is the 5-5 ADA BN S1, at james.m.hale79.mil@army.mil.

DEWAYNE L. DEENER
LTC, AD
Commanding