



DEPARTMENT OF THE ARMY
5TH BATTALION, 5TH AIR DEFENSE ARTILLERY REGIMENT
3416 BABCOCK ROAD
FORT SILL, OKLAHOMA 73503

AFVL-RJB-BC

17 June 2025

MEMORANDUM FOR ALL PERSONNEL

SUBJECT: Policy Letter 1: Open Door

1. Soldier and Family challenges and personal concerns impact unit training and combat readiness. Identifying and resolving concerns is a command responsibility. The chains of command throughout this brigade must be accessible to Soldiers. Given the opportunity, the majority of solutions can be generated by the Soldier's immediate chain of command. I ask that all Soldiers meet with their chain of command first and inform them that you wish to see me on my Open Door Policy, but it is not a requirement.
2. Appointments are preferred; however, my door is always open. Officers should coordinate with the Battalion Adjutant, and enlisted Soldiers with the Battalion Command Sergeant Major for my availability.
3. Battery/Company Commanders will establish a similar policy within their units and explain it during a Soldier's initial orientation upon arriving at the unit.
4. This policy will be permanently posted on bulletin boards.

DEWAYNE L. DEENER
LTC, AD
Commanding