



DEPARTMENT OF THE ARMY
5TH BATTALION, 5TH AIR DEFENSE ARTILLERY REGIMENT
3416 BABCOCK ROAD
FORT SILL, OKLAHOMA 73503

AFVL-RJB-BC

17 June 2025

MEMORANDUM FOR RECORD

SUBJECT: Policy Letter 5 Prevention of Sexual Assault and Treatment of Victims

1. References:

a. DoD Directive 6495.01, Sexual Assault Prevention and Response (SAPR) Program, 23 January 2012 (Incorporates change 6, effective 10 November 2021); DoD Instruction 6495.02, Sexual Assault Prevention and Response: Program Procedures, Volume 1, 28 March 2012 (Incorporates change 7, effective 06 September 2022); DoDI 6495.02, Sexual Assault Prevention and Response: Retaliation Response for Adult Sexual Assault Cases, Volume 3, 24 June 2022; DoD Instruction 1030.02, Victim and Witness Assistance, 27 July 2023; AR 600-20, Army Command Policy CH 7, 24 July 2020; AR 27-10, Military Justice, 20 March 2024

2. Policy. Sexual assaults of all types are crimes that are absolutely, without exception, against the Army Values. The intent of this policy is to ensure awareness of the Sexual Harassment/ Assault Response and Prevention (SHARP) program including bystander intervention, prevention, 34- hour victim advocacy, and support.

3. Procedures. Commanders and leaders at all levels will remain proactive in preventing any offenses of a sexual nature. If prevention fails, commanders and leaders at all levels will expeditiously respond to the occurrence or the allegation of any offenses of a sexual nature.

- a. Commanders will support all mandatory inspection/education/training requirements and fully resource and support the Brigade Sexual Assault Response Coordinator (SARC) and Victim Advocate (VA). Commanders will appoint Unit Victim Advocates and report all unrestricted instances of sexual assault to the Brigade SARC, VA, Military Police, and Staff Judge Advocate.
- b. The chain of command will ensure a safe and secure environment for the victim, ensure the victim receives sensitive care and support, ensure physical and emotional security and medical treatment needs are met, ensure access to a Victim Advocate is provided, and protect the rights of the victim as well as the accused.

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4. Effective prevention and response to cases of sexual assault require closely coordinated efforts by commanders, law enforcement, medical personnel, Soldiers, and other military and civilian agencies. Soldier victims of sexual assault have the option of speaking with a chaplain or making a restricted report to the SHARP SARC/VA or medical health professionals at Reynolds Army Community Clinic. Military family member victims, over the age of 18, have the option of restricted and unrestricted reporting when the assault is perpetrated by someone other than their spouse or intimate partner. Any sexual assaults of 17 and under will be reported to the Family Advocacy Program (FAP) office.

5. All victims of sexual assault have the option to receive advocacy services available 24 hours a day, via the installation SHARP Hotline for Fort Sill, OK at 580-917-4277 (580-91-SHARP).

6. The point of contact is the 31st Air Defense Artillery Brigade Sexual Harassment/Assault Response Coordinator Office, 580-483-9714, HHB, 31ST BDE BLDG 3922, Room 102 and the Fort Sill SHARP Resource Center at 2913 Custer Road, Fort sill, OK 73505.

7. A copy of this memorandum will be posted on every SHARP bulletin board down to the Battery/Company level.

DEWAYNE L. DEENER
LTC, AD
Commanding