



DEPARTMENT OF THE ARMY
UNITED STATES ARMY FIELD ARTILLERY SCHOOL
BRAVO BATTERY, 1ST BATTALION, 30TH FIELD ARTILLERY
840 GERONIMO ROAD
FORT SILL, OKLAHOMA, 73503

ATSF-BFB

01 AUGUST 2022

MEMORANDUM FOR Field Artillery Basic Officer Leader Course (FABOLC) Students

SUBJECT: Bravo Battery, 1-30th FA BN Welcome Letter

1. Welcome to the Fires Center of Excellence/Fort Sill, OK. As you embark on your journey to become a REDLEG here at FA BOLC, you will build lifelong friendships, experience several new challenges and encounter an array of unique leadership styles. One of your primary duties as a newly commissioned officer in the United States Army is to be in the right place, at the right time, in the correct uniform.

2. Download the GROUPME® Application and add yourself to this group
https://groupme.com/join_group/33074697/ilxPX9.

3. Effective immediately, all Soldiers are required to be fully vaccinated against COVID in accordance with recent Army Directive prior to reporting to Fort Sill. You will report as directed in the Welcome Letter and Annex's for accountability and will be afforded the time to conduct in-processing with the Welcome Center (BLDG 4700).

4. If you are reporting on the weekend or outside of duty hours (0900-1700), report to 428TH BDE Staff Duty (see Annex 6 Fort Sill Map). Sign in, then report to BLDG 840 Geronimo Rd (see Annex 6 Fort Sill Map) at 0900 on the following duty day. The Battery Training Room can be reached at 580-442-3571.

5. Upon arrival to Fort Sill, report to Bravo BTRY Training Room, BLDG 840, Rm 56 (Summerall Hall)(refer to Annex 6: Ft Sill Map). You will:

- a. Bring 5x Copies of your PCS/TDY orders
- b. Bring 5x Copies of your DA Form 31 (Leave Form)
- c. Fill out an In-Processing Folder.
- d. Place a copy of your PCS/TDY orders inside the folder
- e. Get a copy of your orders stamped. (TDY Students Only)
- f. Fill out FS Form 562 if have brought Privately Owned Firearms/Weapons.
- g. Maintain a copy of your DA71 (Oath of Office) **MUST SAY ACTIVE DUTY.**

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6. In-processing the Welcome Center takes place the first five days of the course. Your cadre will lead you through this process.

7. Until you have started your class as noted on your orders, you will:

a. Report every duty day for Physical Training at 0600, in APFU (uniform published by 1SG) w/ NEON YELLOW PT Belt, at BLDG 840 (Summerall Hall) Motorpool.

b. Report every duty day at 0900 in Summerall Hall Room 31 in serviceable and clean ACUs.

c. Report every duty day at 1500 in Summerall Hall Room 31 in serviceable and clean ACUs.

d. If you are here more than two weeks prior to the start of your class, time is allotted to accomplish in-processing tasks at the Welcome Center.

8. Important Phone Numbers:

- a. BTRY CDR: (580) 442-5713
- b. BTRY 1SG: (580) 442-4775
- c. BTRY XO: (201) 874-7268
- d. Coronavirus Hotline: (580) 558-2770/(580) 917-8475
- e. BDE Staff Duty: (580) 442-2803
- f. FA BOLC Branch Manager: (502) 613-6113
- g. Army IHG: (580) 355-4475
- h. Supply: (580) 442-0083
- i. CIF: (580) 442-3377
- j. Training Room: (580) 442-3571
- k. SHARP Hotline: (580) 917-4277
- l. Housing Service Office: 580-442-5190
- m. EO Hotline: 580-483-6648
- n. Religious Support Office: (580) 442-3302
 - i. After hours: (580) 442-3240/3241
- o. EEO: 580-442-4024 / TTY 442-8442

9. Gate Location/Hours (See Annex 6 Fort Sill Map).

10. Dining Facility Hours:

- a. Bamford Chow Hall
 - i. Mon-Sat: 1100-2100; Sun: 1100-2000
- b. Garcia Hall
 - i. Mon-Sat: 1100-2100; Sun: 1100-2000

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11. Your mailing address while attending the course:

a. 840 Geronimo Rd, Ft. Sill, OK 73503. Understand that receiving mail to the unit will experience a 5-14 day delay from what you are used to experiencing at a primary residence. This is due to post processing of mail and routing it from the installation down to the BTRY.

b. You may also request a PO BOX through the USPS to expedite receipt.

KRISTAN N. HATCH
CPT, FA
Commanding