



DEPARTMENT OF THE ARMY
BRAVO BATTERY, 1ST BATTALION, 30TH FIELD ARTILLERY
840 GERONIMO ROAD
FORT SILL OKLAHOMA 73503

ATSF-BFB

27 March 2025

MEMORANDUM FOR Field Artillery Basic Officer Leader Course (FABOLC) Students

SUBJECT: Bravo Battery, 1-30th FA BN Welcome Letter

1. Welcome to the Fires Center of Excellence/Fort Sill, OK. As you embark on your journey to become a REDLEG here at FA BOLC, you will build lifelong friendships, experience several new challenges, and encounter an array of unique leadership styles. One of your primary duties as a newly commissioned officer in the United States Army is to be in the right place, at the right time, in the correct uniform.
2. You can find more information about the FA BOLC course at our website: FA BOLCB | Fort Sill | Oklahoma | Fires Center of Excellence (army.mil)
3. Download the Signal® Application before arrival. That will be your primary communication system in BOLC.
4. You will report as directed in the Welcome Letter and Annex's for accountability and will be afforded the time to conduct in-processing with the Welcome Center (BLDG 4700).
5. If you are reporting before class start date, report time is 0900-1700 on Duty Days. You will not report to anyone on weekends or holidays.
 - a. Location to report is: BLDG 840 Geronimo Rd (see Annex 6 Fort Sill Map) at the Battery Training Room. Contact the Training room at 580-442-3571 if you have any questions.
 - b. Upon arrival to Fort Sill, report to Bravo BTRY Training Room, BLDG 840, Rm 56 (Summerall Hall) (refer to Annex 6: Ft Sill Map). You will:
 - 1) Bring 5x Copies of your PCS/TDY orders.
 - 2) Bring 5x Copies of your DA Form 31 (Leave Form)
 - 3) Fill out an In-Processing Folder.
 - 4) Place a copy of your PCS/TDY orders inside the folder.
 - 5) Get a copy of your orders stamped. (TDY Students Only)

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- 6) Fill out FS Form 562 if have brought Privately Owned Firearms/Weapons.
 - 7) Maintain a copy of your DA71 (Oath of Office) **MUST SAY ACTIVE DUTY**.
 - 8) National Guard students are **REQUIRED** to bring TA-50 listed on the FA BOLC course website under the information tab. TA-50 **will not** be issued from Fort Sill CIF for National Guard Students.
6. In-processing the Welcome Center takes place the first five days of the course. Your cadre will lead you through this process.
7. Until you have started your class as noted on your orders, you will:
- a. Report every duty day for Physical Training at 0600, in seasonal APFU (uniform published IAW FM 7-22) w/ NEON YELLOW PT Belt, at BLDG 840 (Summerall Hall) ACFT field.
 - b. Report every duty day at 0900 in Summerall Hall in serviceable and clean OCPs.
 - c. Report every duty day at 1500 in Summerall Hall in serviceable and clean OCPs.
 - d. If you are here more than two weeks prior to the start of your class, time is allotted to accomplish in-processing tasks at the Welcome Center.
8. Important Phone Numbers:
- a. BTRY CDR: (580) 442-5713
 - b. BTRY 1SG: (580) 442-4775
 - c. BTRY XO: (580) 442-3751
 - d. Coronavirus Hotline: (580) 558-2770/(580) 917-8475
 - e. BDE Staff Duty: (580) 442-2803
 - f. FA BOLC Branch Manager: (502) 613-6113
 - g. Army IHG: (580) 355-4475
 - h. Supply: (580) 442-0083
 - i. CIF: (580) 442-3377

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- j. Training Room: (580) 442-3571
- k. SHARP Hotline: (580) 917-4277
- l. Housing Service Office: 580-442-5190
- m. EO Hotline: 580-483-6648
- n. Religious Support Office: (580) 442-3302
- o. EEO: 580-442-4024 / TTY 442-8442

9. Gate Location/Hours (See Annex 6 Fort Sill Map).

- a. After hours: (580) 442-3240/3241

10. Dining Facility Hours:

a. Bamford Chow Hall (2755 Miner Rd, Fort Sill, OK 73503), Mon-Sat: 1100-2100;
Sun: 1100-2000

b. Garcia Hall (3720 Tacy St, Fort Sill, OK 73503), Mon-Sat: 1100-2100; Sun: 1100-2000

11. Your mailing address while attending the course: 840 Geronimo Rd, Ft. Sill, OK 73503. Understand that receiving mail at the unit you will experience a 5–14-day delay from what you are used to experiencing at a primary residence. This is due to post processing of mail and routing it from the installation down to the Battalion. You may also request a PO BOX through the USPS to expedite receipt.

//ORIGINAL SIGNED//
RYAAN J. VILLAGOMEZ
CPT, FA
COMMANDING

