



DEPARTMENT OF THE ARMY
HEADQUARTERS, 1ST BATTALION, 22ND FIELD ARTILLERY
6007 ROTHWELL STREET
FORT SILL, OKLAHOMA 73503

ATSF-KH

25 June 2025

Future Team Member,

Welcome to the 1st Battalion, 22nd Field Artillery Regiment. You are joining a world-class unit during a critical time as we prepare our Army's newest Soldiers for current and emerging challenges around the world. We look forward to your arrival and your contributions as a leader in transforming civilian volunteers into lethal Soldiers during Basic Combat Training.

1-22nd FA is one of four battalions in the 434th Field Artillery Brigade that conduct Basic Combat Training (BCT). We train nearly every MOS in the Army utilizing a standardized Program of Instruction (POI). Seven batteries within the battalion simultaneously conduct varying phases of BCT throughout the year. You will have ample opportunity to sharpen your leadership skills while contributing to the Army in an impactful and critical way. We are confident that this assignment will be both personally and professionally rewarding for you. Our Soldiers deserve solid leadership and the best training that we can provide; we are sure that you will fit right in and lead from the front.

As you plan your PCS, we hope to help make this a smooth transition for you and your Family. Please stay in contact with your sponsor and see below for information that you may find useful as you transition to Fort Sill.

In-processing – When arriving at Fort Sill, you will report to the Fort Sill Inprocessing building, bldg. 1721, Fort Sill Reception Battalion. Sign-in hours from leave are Monday thru Friday, 0600-0700. General hours of operation are Mon/Tues/Wed: 0900-1130 & 1300-1600, Wed: 0900-1130 & 1300-1700; Friday, 0900-1130 & 1300-1500. If you report after hours (weekends or after duty hours), you will report to 434 FA BDE Staff Duty, located at 6017 NE Bessinger Street, Fort Sill, OK 73503 (BDE Staff Duty phone number: 580-442-1273). The following day, please report to Fort Sill Reception Battalion to continue your in-processing. Remember to bring all pertinent documents (finance documents, orders, dental, etc.) to the required briefings.

Early and Late Reporting – Please refer to your PCS orders if you are authorized late or early reporting.

Temporary Lodging – Fort Sill offers temporary lodging through the Holiday Inn Express. Rooms include such amenities as free wireless internet access, a microwave, refrigerator, and a guest laundry facility. For more information and reservations, go to <https://www.ihg.com/armyhotels/hotels/us/en/fortsill/> or call (580) 442-5000.

Housing – First line supervisors of single Sergeants (E5) and below will ensure proper accommodations for Service Members upon arrival to the unit. Single Soldiers in the grade of E1 through E5 are required to occupy barracks space. If you are an E5 and single, you may be approved to live off-post by the chain of command. You must obtain an approved exception to the policy that will allow you to draw BAH at the single rate accompanied by a Certificate of Non-Availability (CNA).

If you plan to live in on-post privatized housing, contact Corvias Military Housing at (580) 581-2144 to check available options. Once you have your orders, you can apply for housing online at <https://sill.corviaspm.com/>.

Off-post housing is also available. There is no requirement to contact the Fort Sill housing office prior to arrival to post; however, we recommend calling them at (580) 442-5190/2813 to gain more information on off-post housing.

Exceptional Family Member Program (EFMP) – You can reach the EFMP at Fort Sill's Army Community Service at (580) 442-4916. Additional information and support is also available via the EFMP group page at www.Facebook.com/FortSillACS.

DoD EFMP launched an online tool, **EFMP & Me**, providing 24/7 support to military Families with special needs. Through tailored checklists, EFMP & Me users can navigate services, connect with resources and advocate for themselves or a Family member with special needs. For more information you can visit EFMP & Me at <https://efmpandme.militaryonesource.mil>.

Schools for School-Aged Children – Pre-Kindergarten through 5th grade children who live on post may attend Freedom Elementary. It falls under the Lawton Public School System (LPS), <http://www.lawtonps.org/> or call (580) 357-6900. The Middle Schools and High Schools are off post, but also fall under the LPS. There are also multiple other school options available in the local area. You can find out more information by visiting or calling:

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| - http://www.elginps.org/ | (580) 492-3663 |
| - https://www.cacheps.org/ | (580) 429-3266 |
| - https://www.bishop.k12.ok.us/ | (580) 353-4870 |
| - https://www.flowermound.k12.ok.us/ | (580) 353-4088 |

Child and Youth Services (CYS) – CYS Central Enrolment/Registration is in the Welcome Center at Building 4700. You can reach CYS Central Enrolment/Registration by their main phone numbers at (580) 442-3927 or 3486.

Training Records – The 1-22nd FA BN will need copies of the following records: DA Form 348, military and civilian driver's license, Training Certificates (SHARP, EO, MRT, Master Driver, Armorer, UPL, MFT, and other courses).

Spouse Employment Opportunities – While we cannot give a specific endorsement to any outside job assistance agencies, the following may help you explore job opportunities for spouses available in and around Fort Sill:

- Those seeking employment locally can check out Oklahoma Job Match through the Oklahoma Employment Security Commission (OESC) website <https://oesc.ok.gov/>. The website features an OESC Virtual Agent to guide you through the process of filing a claim, applying for unemployment, as well as exploring available jobs in all fields and a host of training resources. There is also a section for those who want to connect with employers seeking Veterans and Military Family Members.
- The Transition Assistance Program (TAP) at Fort Sill is also another resource for military spouse jobseekers. They are available via their Facebook page, <https://sill-www.army.mil/usag/dhr/tap/>.
- The USO Pathfinder Program on Fort Sill serves military spouses as well as transitioning service members. You can find information and announcements from the USO Pathfinder Program on their social media page <https://www.facebook.com/USOOklahoma/>.
- Transition is nearly constant with military life. Military spouses, whether transitioning into, though, or out of military life may also enroll in DoD's MySTeP. Created by military spouses, MySTeP is a self-directed, online learning tool that guides military spouses through the available resources, benefits, programs and tools for your entire military journey <https://myseco.militaryonesource.mil/portal/mystep>.

Things to Do – Lawton-Fort Sill has multiple activities that the whole Family can enjoy. One of the newest additions to Fort Sill was Fires gym equipped with a rock-climbing wall, onsite CYSS and hourly childcare. Other amenities include LETRA Beach & Waterslide, numerous pools, a bowling alley, a library, a golf course, a Rod and Gun Club, and the Commissary and PX. Lawton/Fort Sill is surrounded by a national treasure, the Wichita Wildlife Refuge. It includes thousands of acres for hiking, open ranges for buffalo, elk, longhorn ATSF-KH and other wildlife. Lawton/Fort Sill is just 90 minutes from Oklahoma City and about three hours from Dallas/Fort Worth, TX.

Points of Contact – Your sponsor will be your primary point of contact throughout your transition period. We ask that you respond to your sponsor within 48 hours of

him/her contacting you. The following battalion leaders are also available to help you, as you join the 1-22 FA BN Team:

SSG Klainos, Carter, S1 NCOIC: (580) 558-7231 or
carter.d.klainos.mil@army.mil

MAJ Braun, Erich, BN XO: (580) 558-7228 or erich.d.braun.mil@army.mil.

CSM Hecker, Bradley: BN CSM (580) 558-7227 or bradley.j.hecker2.mil@army.mil.

We look forward to meeting you and having you join our outstanding team!

NEVER SECOND!

//////////ORIGINAL SIGNED//////////

BRADLEY J. HECKER
CSM, USA
Command Sergeant Major

//////////ORIGINAL SIGNED//////////

ALBERT J. GOMEZ
LTC, FA
Commanding