



Department of the Army  
Charlie Battery, 1st Battalion, 31st Field Artillery  
434th Field Artillery Brigade  
5960 Rothwell Street  
Fort Sill, Oklahoma 73503-6204

Dear Family and Friends:

Greetings from the Fires Center of Excellence, Fort Sill, Oklahoma, home of the Field Artillery. The Trainees of Comanche Battery are proving their toughness every day. They have become more knowledgeable, motivated, and fit to be an American Soldier. We are coming to the end of the training, and now it is time to look forward to graduation. The last graduation requirement is called the FORGE and happens in week eight. Remember, no news is good news! Your Trainee will be allowed to call home and communicate their status to you. There is no need to call asking for the information.

Family Day will occur on **April, 3 2025 at 0900 (9:00am) between Treadwell Tower and BLDG 5970 (1-79BN)**. Guests will be able to pick up their Trainee at One Mile Track. You will access the installation through Key Gate East. Gates will open for access at 8:00am. Your Trainee's pass will start following the Family Day award ceremony, and they will need to return to the battery (**BLDG 5960**) before **2000 (8:00pm)**. While on the pass, please ensure your Trainee maintains their military bearing during their time with you. They are no longer only representing themselves, but this unit, Fort Sill, the United States Army, and the nation. Do not purchase contraband items for your Trainee, or allow your Trainee to purchase, or consume, these items while on the pass. These items include but are not limited to tobacco products, drugs, alcohol, electronics, body spray, perfume, body piercing, tattoos, and pornographic material. Do not allow your Trainee to drive any vehicles. Do not use a cell phone while driving on the installation. Your Trainee is not allowed to use their cell phones while walking in uniform. Do not take your Trainee to play in any casinos. All Trainees will be held accountable for their actions.

Graduation ceremonies will begin promptly at **1100 (11:00am) April 4, 2025**, at the Cache Creek Chapel Complex. You will access the installation through Key Gate East. We highly recommend that guests carpool to mitigate limited parking. Following each indoor graduation ceremony, guests will be allowed to spend time with their Trainee at the Cache Creek Chapel Complex until noon. We encourage families to bring chairs, coolers (no alcohol), and blankets for post-graduation activities. We also suggest keeping up with Oklahoma weather that week and plan to bring appropriate clothing. At **1245 (12:45pm)**, all Trainees will depart back to their unit area of operations to prepare to ship to their Advance Individual Training location. **FAMILY TRAVEL TO AIT IS NOT AUTHORIZED.**

During Family Day and Graduation, the Department of Emergency Services will conduct in-lane vetting. Vetting can ONLY happen through Key Gate East. Attendees 18 and older (16 and older if driving) will need to show a valid state ID or U.S. passport at the entrance to gain access to the installation. If you have military identification, you can use this card for post access. In-lane vetting will last from 7:00 am to 10:00 am. You do not need to go to the visitor center for a pass on base. If you have a felony or warrant, please reach out to the Visitor Center for post access approval. Their number is 580-442-9604.

If any information gets updated, you can find it on the Brigade Facebook page. Your Trainee will also be able to call with any updated information. We look forward to meeting you and hope you can attend your Trainee's graduation. Welcome to the Army Family. Thank you for your continual support!

Very Respectfully,

A handwritten signature in black ink, appearing to read 'Hunter G. Lewis', written in a cursive style.

Hunter G. Lewis  
CPT, FA  
Commanding