

1st Battalion, 31st Field Artillery Regiment <u>Proud American Battalion</u> "Always First"



1-31 FA BN Welcome Letter

Welcome to Fort Sill, the 434th Field Artillery Brigade (434 FA BDE), and the 1st Battalion, 31st Field Artillery Regiment (1-31 FA BN). You are joining a great unit during a critical time as we prepare our Army's newest Soldiers for the challenges that face us around the world today. We look forward to your arrival and your contributions as a leader in training our Soldiers in Basic Combat Training (BCT).

The Initial Entry Training (IET) environment is unique. The 434 FA BDE is the largest "Field Artillery" brigade in our Army, but training the future Field Artillery team is only a part of what we do. Specifically, the 434 FA BDE consists of six battalions, and 1-31 FA BN is one of five battalions that are purely Basic Combat Training (BCT), transforming civilian volunteers into U.S. Army Soldiers.

The 1-31 FA BN consists of five batteries. As you can imagine, being one of five batteries conducting and supporting BCT makes for a very busy, but rewarding environment. You will find that you will have an opportunity to enhance your leadership skills while performing the critical job of training our Army's newest Soldiers. We are confident that this assignment will be both personally beneficial and professionally rewarding. Our Soldiers deserve solid leaders and the best training that we can provide. We are sure that you will fit right in and lead from the front.

You will be hearing from your sponsor soon who will be able to answer any questions that you may have concerning this assignment. Your sponsor has the experience of living in the Lawton/Fort Sill area and can assist in your transition. Until then, if you have any specific administrative concerns, please contact the Battalion S1 NCOIC at (580) 442-0467, or via email at usarmy.sill.fcoe.list.1-31-fa-bn-s1@mail.mil.

We look forward to meeting you and having you join this already outstanding team!

Sincerely,

Jungne J. Richardson TYWAYNE RICHARDSON CSM, USA

Command Sergeant Major

SHAWN R.JOKINEN LTC, CA

Commanding





Battalion History



The 1st Battalion, 31st Field Artillery was constituted 5 July 1918 in the National Army as the 31stField Artillery and assigned to the 11th Division. It was organized at Camp George G. Meade, Maryland 6 August 1918 but relieved thereafter from its assignment to the 11th Division on 30 September 1918. The unit demobilized 9 December 1918 at Camp George G. Meade, Maryland.

On 22 July 1929, the 31st FA was reconstituted in the Regular Army and assigned to the 2nd Division but was, once again, later relieved on 1 January 1930 from its assignment to the 2nd Division.

The Battalion was subsequently assigned to the 7th Division on 1 July 1940 and activated at Camp Ord, California where it was reorganized and re-designated as the 31st Field Artillery Battalion on 1 October 1940. It underwent another reorganization and re-designation on 1 July 1957 as the 31st Field Artillery, which was a parent regiment under the Combat Arms Regimental System.

The 31st FA was then withdrawn from the Combat Arms Regimental System 16 March 1989, reorganized under the United States Army Regimental System, and transferred to the United States Army Training and Doctrine Command (TRADOC).

The unit was re-designated as the 31st Field Artillery Regiment on 1 October 2005 and began the reactivation process on 1 October 2010, attaining operational capacity under the 434th Field Artillery Brigade and activated on 11 January 2011.





Unit Awards and Campaigns



Philippine Presidential Unit Citation



Republic of Korea Presidential Unit Citation

The 1st Battalion, 31st Field Artillery is credited with participating in multiple campaigns in World War II as well as the Korean War. It has been distinguished with several decorations, to include the Philippine Presidential Unit Citation and the Republic of Korea Presidential Unit Citation on three separate occasions.

These were awarded during numerous operations the unit participated in while it was under the 7th Infantry Division. In the Korean War, it participated in many conflicts including the UN Defensive and Offensive operations of the Korean War in 1950, as well as the 1951 UN Counteroffensive, the 2nd and 3rd winters of the Korean War.

The Unit also made its presence known during the amphibious assault on Leyte, in The Philippines, and many more amphibious strikes in the Island Hopping strategy used during WW2 to counter the Japanese hold on the Pacific.





Battalion Commander





LTC Shawn R. Jokinen was born in Concord, MA. He enlisted into the Army in 1997 as an Infantrymen, he later served as a mechanized Infantrymen at Fort Riley, KS. LTC Jokinen was later accepted into the Simultaneous Membership Program and attended UMASS as an ROTC Distinguished Military Graduate. LTC Jokinen received his commission in the US Army as an Infantry Officer in 2005. In 2009, he was assessed and selected for the ARSOF Civil Affairs Branch.

His formative assignments include Platoon Leader, 2nd Platoon, Company B, 2nd Battalion, 8th Cavalry Regiment,1ST CAV; XO, Company A, 2nd Battalion, 8th Cavalry Regiment,1ST CAV; Civil Affairs Team Leader, 98th Civil Affairs Battalion(SO)(A), USASOC; Commander, HHC, 95th Civil Affairs Brigade (SO)(A); Instructor, ARSOFCCC, USAJFKSWCS; Commander, Company C, 83rd Civil Affairs Battalion; Operations Officer, 96th Civil Affairs Battalion (SO)(A); Civil Affairs Plans Chief, 95th CA Brigade (SO)(A); Information Warfare Operations Officer, 1st Special Forces Command (A).

LTC Jokinen's military and civilian education includes earning a Bachelor of Science Degree in Business Administration from the University of Massachusetts, a Master of Business Administration (MBA) from Norwich University, and a Master of Arts Degree in National Security and Strategic Studies from the United States Naval War College. He is also a graduate of the Infantry Officer Basic Course, Fort Benning, GA, Infantry Officer Advanced Course, Fort Benning, GA, and ILE at the United States Naval War College and the Maritime Advance Warfighting School, earning qualification as a Joint and Maritime Operation Planner (MAWS). He has also earned Joint qualifications by completing the Joint Information Operations Planner Course and the Joint Targeting Staff Course.

LTC Shawn R. Jokinen has deployed to Bosnia, Iraq, Afghanistan, and across the EUCOM AOR ISO of Atlantic Resolve. His military awards and decorations include the Bronze Star Medal with 2 OLCs & V Device, the Purple Heart with OLC, Meritorious Service Medal with 3 OLC, Army Commendation Medal with OLC, Army Achievement Medal with 3 OLC, Army Reserve Components Achievement Medal, National Defense Service Medal with Bronze Star Device, Iraq Campaign Medal with 2 Bronze Star Device, Afghanistan Campaign Medal with Bronze Star Device, NATO Medal, Armed Forces Expeditionary Medal Global War on Terrorism Service Medal, Global War on Terrorism Expeditionary Medal, Armed Forces Reserve Medal with "M" Device, Naval Achievement Medal, Award, Parachutist Badge, Combat Infantry Badge, Expert Infantry Badge, Combat Action Badge, Ranger Tab.

LTC Shawn R. Jokinen is married to his wife, Kristen. They have five children. Jordan (26), Heather (25), Andrew (12), Liberty (7), and Zachary (5).



Command Sergeant Major





Command Sergeant Major Tywayne Richardson originally hails from Louisville, Ky. He entered the United States Army in 1995 and attended one station unit training as a 13B Cannon Crewmember at Fort Sill, Oklahoma. He has served in every position of a (155) MM Howitzer Field Artillerymen. These positions include Cannoneer #1, Gunner, Ammunition Team Chief, Howitzer Section Chief, Gunnery Sergeant and Platoon Sergeant.

As a Senior Non-Commissioned Officer he served as a Firing Battery First Sergeant, Headquarters and Headquarters Battery First Sergeant, Battalion Operations Sergeant, and DIVARTY Operations Sergeant Major. Over the years he also has served in a variety of special duty assignments such as U.S. Army Drill Sergeant, Division Military Transition Team NCOIC in support of Operation Enduring Freedom (Iraq), Military Science Instructor at Michigan Tech University, Distance Education Instructor at (USASMA), and Senior Enlisted Advisor for Multi- Domain Effects Directorate in support of Operation Inherent Resolve. He also served as The Field Artillery Chief Military Science Instructor for The Citadel Military College of South Carolina.

CSM Richardson is a graduate of all required non-commissioned officer education courses from the Primary Leadership Development Course to the United States Army Sergeants Major Academy (Class 69). CSM Richardson also earned the Basic Army Instructor Badge while serving as a Distance Learning Instructor for the USASMA. He has obtained an Associates Degree from Central Texas College, a Bachelor's Degree from Excelsior College, and a Master's Degree from The University of Texas at El Paso.

CSM Richardson's' awards include Bronze Star (1), Defense Meritorious Service Medal (1), Meritorious Service Medal (6), Army Commendation Medal (5), Army Achievement Medal (9), Joint Meritorious Unit Award (2), Iraq Campaign Medal with three campaign stars, Global War on Terrorism, Global War on Terrorism Expeditionary Medal with two campaign stars, U.S. Army Drill Sergeant Badge, Combat Action Badge, and Army Basic Instructor Badge. He is also an Honorable member of the Order of Saint Barbara Field Artillery Association and has earned both Gold Combat and Silver Cavalry Spurs.

CSM Richardson resides with his wife Tina and his son Marcellus.



Proud American Focus



Battalion Mission:

Conduct Basic Combat Training transforming civilian volunteers into lethal, disciplined, and fit Soldiers who are prepared to complete AIT and immediately contribute to their first unit of assignment upon graduation; O/O stand up Echo Battery with USAR augmentation to expand the training base.

Training and

Maintaining

- Create, Implement, and Enforce Battalion SOPs
- Adhere to Army/TRADOC Standards
- Employ Composite Risk Management

Leader Development

- Develop Civilians, NCOs, and Officers
- Receive, Certify, and Integrate Cadre
- Prepare Cadre for Follow-On Assignments

Resiliency

- Support Soldier and Family Readiness Groups (SFRG)
- Incorporate Health and Holistic Fitness (H2F)
- Maintain an Atmosphere of Dignity and Respect

A Standards-Based
Organization of
Agile, Adaptive,
Disciplined, and
Proficient Leaders
Dedicated to the
Stewardship of the
Profession, and
Equipped with the
Tools and
Behaviors to
Succeed.



1-31FA BN:

Standards, Discipline, Take Care of Others, Take Care of Yourself



434FA BDE:

People First, Resiliency, Integrity, Discipline, and Excellence



FCoE:

A Culture of Values, Fitness, Resiliency, and Pursuing Excellence in the Fundamentals.



Battalion Social Media



Facebook:

@ProudAmericanBN (https://facebook.com/ProudAmericanBN)



Twitter:

@1_31FA (https://twitter.com/1_31FA)



<u>Instagram:</u>

@1_31fa (https://www.instagram.com/1 31fa/)



1 31fa Edit Profile

14 posts 709 followers 32 following

1st BN, 31st FA

Official Instagram for 1st Battalion, 31st Field Artillery. The #ProudAmerican Battalion is Always First! | @officialftsill | @usarmytradoc | @USArmy

Battery Social Media platforms:

- Alpha Battery Facebook: @A131FA(https://www.facebook.com/A131FA)
- Bravo Battery Facebook: @B131FA(https://www.facebook.com/B131FA)
- Charlie Battery Facebook: @C131FA(https://www.facebook.com/C131FA)
- Delta Battery Facebook: @D131FA(https://www.facebook.com/D131FA)
- Echo Battery Facebook: @E131FA (https://www.facebook.com/E131FA)



Phone Directory



FORT SILL PHONE DIRECTORY:

- https://sill-www.army.mil/directory/
- https://mybaseguide.com/installation/fort-sill/phone-directory/

Organizations	Telephone Number		
Post Telephone Operator (6a.m. to 5p.m.)	442-8111		
Emergency	911		
Police Non-Emergency	442-2101/2102		
SHARP	580-917-4277		
Building repairs (DPW Helpdesk)	442-3251		
Housing repairs	442-3499		
Field Officer of the Day	442-3230		
Area Code	580		

1ST BATTALION, 31ST FIELD ARTILLERY PHONE DIRECTORY

Battalion S1: 580-442-0446

Battalion Sponsorship Coordinator: 580-442-0467

Battalion Staff Duty: 580-442-0461

Battalion S3: 580-442-0487

Brigade Chaplain: 580-442-6439

434th FIELD ARTILLERY BRIGADE PHONE DIRECTORY

Brigade Adjutant: 580-442-1146

Brigade S1 NCOIC: 580-442-1230

Brigade Sponsorship Coordinator: 580-442-2029

Brigade Staff Duty: 580-442-1273

Brigade S2: 580-442-6880

Brigade SHARP: 580-442-6985

Brigade EO: 580-442-4747



Essential Resources



FORT SILL WEBSITE: https://sill-www.army.mil/

RELOCATION GUIDE TO FORT SILL:

https://sill.armymwr.com/programs/welcome

WELCOME CENTER WEBSITE: https://sill-www.army.mil/usag/bldg4700/

HOUSING WEBSITE:

https://www.housing.army.mil/default.aspx#!pg=post&sp=welcome

FORT SILL HOUSING SERVICES WELCOME PACKET WEBSITE:

https://sill-www.army.mil/75th field artillery brigade/docs/welcome hso.pdf

FAMILY AND MWR: https://sill.armymwr.com/categories

- ACS
- BOSS
- Community Events
- Conference & Catering
- CYS (for childcare)
- Financial
- Libraries
- Outdoor Recreation

- Retail
- Social & Dining
- Specialty Services
- Sports & Fitness
- Tickets



Travel & Lodging

MEDICAL WEBSITE: https://www.rach.sill.amedd.army.mil/

RELIGIOUS SUPPORT ACTIVITIES: https://sill-www.army.mil/usag/rso/

EDUCATION:

- Truman Education Center: https://sill-www.army.mil/usag/dhr/tec/
- (On Post) Freedom Elementary: https://freedom.lawtonps.org/
- (Off Post) Lawton Public Schools: https://www.lawtonps.org/276076 2
- (Off Post) Cache Public Schools: https://www.cacheps.org/
- (Off Post) Elgin Public Schools: http://elginps.sharpschool.net/

VISITOR CONTROL CENTER (VCC):

https://sill.armymwr.com/programs/visitor-control-cent

FORT SILL PUBLICATIONS: https://sill-www.army.mil/USAG/publications.html



In-Processing Ft. Sill



KEY NOTE

24-48 hours BEFORE showing up for in-processing, ALL new Soldiers MUST have their sponsor present. Due to the training environment, the sponsor may not be available if no coordination occurs PRIOR to checking into building 4700.

To make copies, come to 1-31 to make free copies. There are NO facilities to make multiple copies for free while in-processing Fort Sill.

PERMANENT PARTY SOLDIERS

Upon arrival, all permanently assigned Soldiers report to the Welcome Center at building 4700 (Hartell Hall), 4700 Mow-Way Road (Main East entrance under the awning). The Welcome Center reception desk is manned by military personnel and open 24 hours daily. The reception desk personnel then sign Soldiers in from leave, assist with billeting, and tell Soldiers when to return to inprocess.

The contact number for the Welcome Center reception desk is 580-442-3217, DSN 639.

Upon arrival at Building 4700, Soldiers must turn-in their DA Form 31 and permanent change of station (PCS) orders

A 2-day in-processing period is normal at Fort Sill. All new permanently assigned military personnel receive briefings on programs, assistance, and services available on the installation, with attendance at some briefings mandatory. Upon completion of the central in-processing, Soldiers report to their gaining units.

In-Processing Out-Processing Chapter Separations

Privately Owned Weapons (POW): Soldiers reporting to Fort Sill due to a permanent change of station (PCS), MUST register any privately owned weapons with the Police Administrative Branch, room 218, building 4700. You must clear through the Police Administrative Branch and request cancellation of firearms registration as part of out-processing.

Reporting In (24 Hour Operation): Upon arrival, permanently assigned Soldiers report to the Welcome Transient Operations, in the Soldier and Family Support Center, Building 4700 (Hartell Hall), Mow-Way Road (use east entrance under the awning). Upon entering, report to the front desk. Point of contact is the Transient Reception Liaison NCO (580) 442-3217. For driving instruction to this building click "HERE." Map

Normal Hours of Operation: 0830-1630 Monday through Friday, closed Saturdays, Sundays, and Federal holidays. Points of contact are: Branch Chief (580) 442-3007, Supervisor (580) 442-5122 and Team Leader (580) 442-4579. For driving instructions to this building click "HERE". Map

Required Documents: Upon arrival at Building 4700, Soldiers must turn-in the following items:

- DA Form 31
- · Permanent Change of Station (PCS) Orders

Permissive TDY (House Hunting): Permissive TDY (house hunting) must be approved by the losing command prior to arrival at Fort Sill. For those with pre-approved permissive TDY, report to the Housing Services Office, Building 4700, 3rd Floor to have your DA Form 31 stamped with the date of arrival to begin your 10 day house hunting. Soldiers without pre-approved permissive TDY from their losing command must complete inprocessing to their gaining unit at Fort Sill and then request permissive TDY through their new commander.



In-Processing 1-31 FA





1ST BATTALION 31ST FIELD ARTILLERY INPROCESSING SHEET

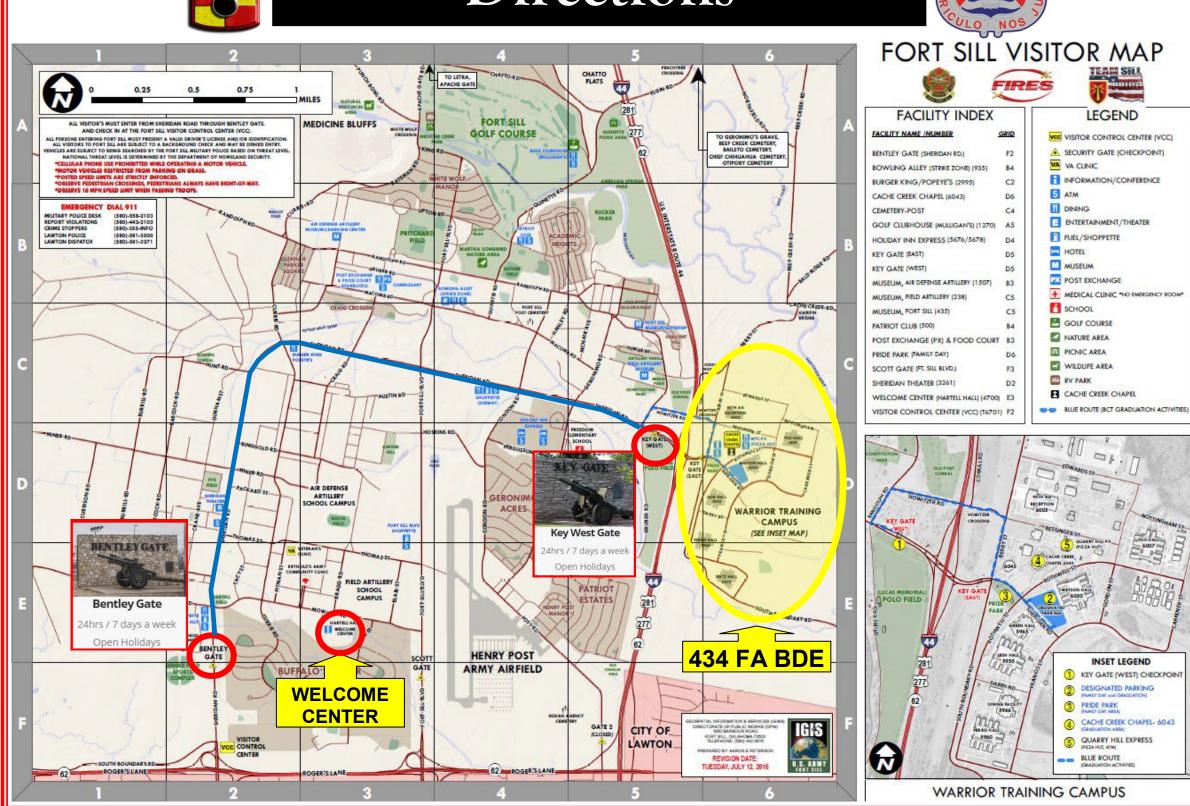


BATTERY: DATE:
DD 2982 (Recruiter/Trainer Prohibited Activities Acknowledgment)
SOCIAL ROSTER
A365 ACCOUNT/ TEAMS ACCESS
DSR
RATING SCHEME (Last NCOER/OER)
FCP (DUAL MILITARY AND SINGLE PARENTS)
PERSONAL DATA SHEET
CERTS (AT LV1, OPSEC, CYBER AWARENESS, COMBATIVES, DS CERT)
MOST RECENT PT CARD/SCORE
SRB
MOTORCYCLE RIDER Y/N
SCHEDULE CTC DATE:
BN XO OFFICE VISIT (ALL OFFICERS)
BN CSM OFFICE VISIT (ALL)
BN CDR OFFICE VISIT (ALL OFFICERS AND NCOS)
Sign & Date: Soldier
Sign & Date: Battery RepPut in SMIF file once completed



Directions





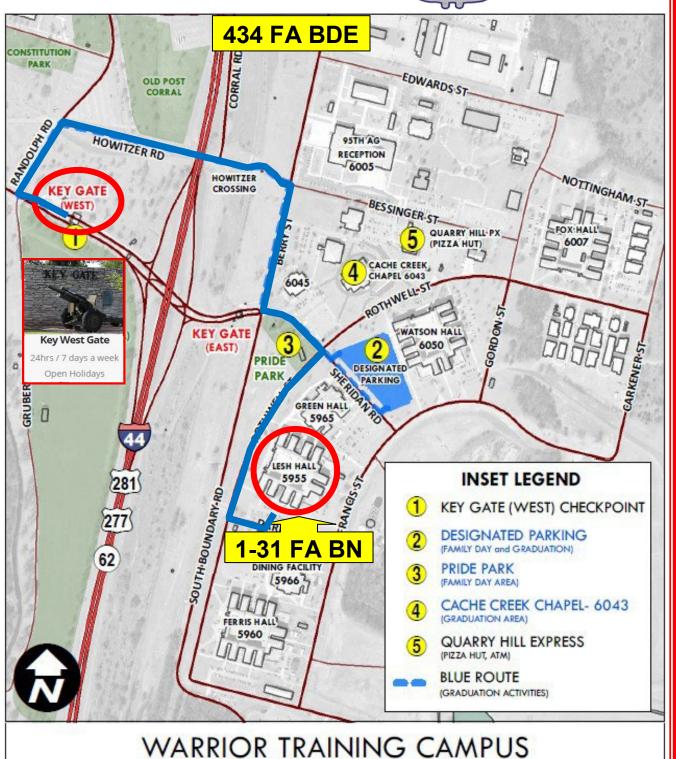


Directions



Directions to 1-31 FA BN

- From I-44
 - o Between 0500-1500 on a weekday:
 - Exit at Key Gate (East)
 - Enter Fort Sill on Sheridan Rd heading east
 - (FOLLOW THE SOLID BLUE LINE)
 - Take a right at Rothwell St
 - 1-31 FA BN is in Lesh Hall which is the second building on the left
 - o After 1500 or on a weekend:
 - Exit at Key Gate (West)
 - Enter Fort Sill on Sheridan Rd heading west
 - Take a right on Randolph Rd
 - Take a right on Howitzer Rd past the train tracks
 - Take a right on Berry St
 - Take a left on Sheridan Rd at Key Gate (East)
 - (FOLLOW THE SOLID BLUE LINE)
 - Take a right on Rothwell St
- From Bentley Gate
 - Follow Sheridan Rd and follow the above instructions through Key Gate
- From Scott Gate
 - Follow Fort Sill Blvd
 - Take a right on Sheridan Rd and follow the above instructions through Key Gate





PCS with Children



Communicating with Schools During Transition

Before y	ou move:				
	Can you register your child prior to arriving?				
	What forms and documents are needed to register?				
	Is it possible to register on-line?				
	Will my child be able to remain in their school if registered with a temporary address?				
	Do they conduct a youth sponsorship program?				
	What are the requirements for special education services?				
	Are there deadlines for extracurricular try-outs? (sports, theater, etc.)				
	What are the immunization requirements?				
	Are there specific graduation requirements?				
	What is the school schedule/cycle?				
	What are the beginning and ending dates for the school year?				
	High School – are they on a block schedule?				
	High School – compare graduations requirements of your current and new school to identify any conflicts				
	Research zones for schools and bus routes				
Once you arrive at your new duty station:					
	What is the daily schedule?				
	What are the grading periods (6wk, 9wk, 12wk, or 18wk)?				
	Does the school participate in a grading system parents can access?				
	What is the attendance policy?				
	What are the standardized testing procedures and requirements?				
	Communicate with the new school regarding any course substitutions that might be				
	needed to meet course graduation requirements.				
Other T	ransition Considerations:				
	Let the school know of upcoming deployments or additional transitions				
	Discuss concerns about transition that both your child and you might have with				
	school personnel				
	Provide the school behavioral changes they should be aware of indicating challenges				
	with transition				



PCS with Children



A little preparation can save you lots of time and energy during a PCS.

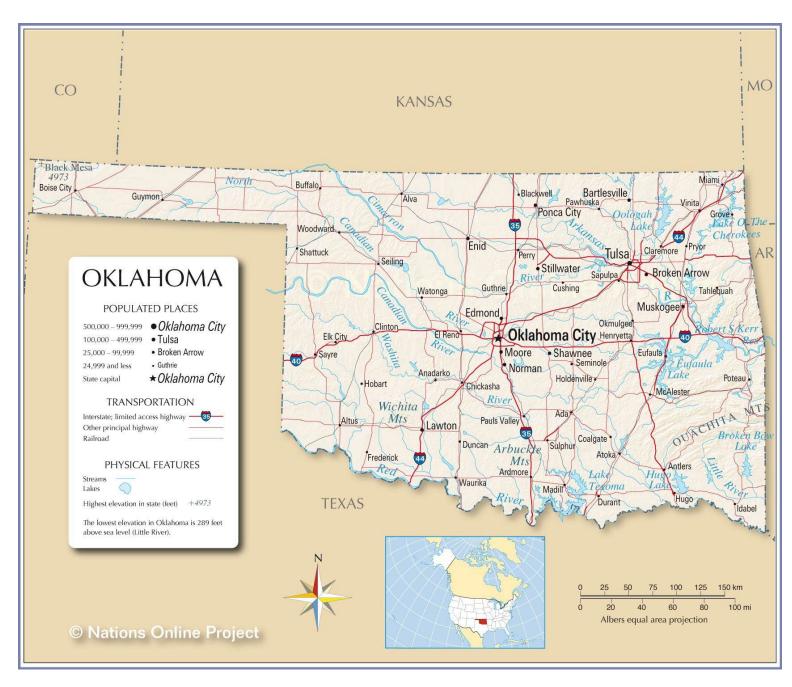
Having a child's education records all in one place makes school enrollment easier for you, your child, and the school.

,	Your	educational binder should include:				
		School reports cards				
	☐ Standardized test scores					
	 Transcripts highlighting different curricula at different schools 					
	☐ IEP/504 Plans (if applicable)					
	☐ Education Assessments					
□ School Contact Information						
A portí	folio	takes the educational binder a step further and creates a living record of your child's educational progres				
1	An e	ducational portfolio can also include:				
		Student biographical information				
		School contact information for all schools attended				
		Course information, including course descriptions				
		Community service information				
 Extracurricular activities, including names of organizations, dates, leadership roles, and awards 						
☐ IEP/504 Plan history and special education documents (if applicable)						
		Personal references				
		Academic work samples from different subjects and different grades, including				
		o Writing Samples				
		o Research Papers				
		o Math Assignments/Tests				
		o Projects				
		o Speeches/Presentations				



Nearby Cities





Lawton, Oklahoma is where Fort Sill Is located, and is a town built around the base and its retiree community. The closest cities are Oklahoma City, Norman, and Tulsa within Oklahoma, and Dallas/Fort Worth in Texas.

Driving Distance:

• Norman: 1 hour 20 minutes

Oklahoma City: 1 hour 30 minutes

• Tulsa: 3 hours

• Dallas/Fort Worth: 3 hours





Fairs and Events



Oklahoma has a deep rooted history in Native American Tribes such as the Comanche, and as such, there are many casinos, tribe events and more throughout the year. The events are usually referred to as "PowWows" and happen annually.

Another big attraction in Oklahoma are the festivals including craft beer or music related, that take place throughout the state and especially Oklahoma City. There are also many concerts throughout the year in Oklahoma City, Norman, and Dallas that you can enjoy.

Concert locations to look for: Riverwind Casino Tower Theatre Hard Rock Hotel and Casino Bank of Oklahoma Center 89th Street Collective Diamond Ballroom



www.travelok.com www.visitokc.com

https://www.everfest.com/lists/oklahoma

https://www.vividseats.com/region/oklahoma/concert-tickets.html



Sports Entertainment



Oklahoma and Dallas are full of college and athletic sporting events to enjoy throughout the year. The University of Oklahoma is in Norman, which is about an hour and 15 minutes north of Lawton, and there are professional sports franchises in both Oklahoma City and Dallas.

Sports Entertainment within driving distance of FT Sill/Lawton:

- Oklahoma Sooners
- Oklahoma City Thunder (NBA)
- · Oklahoma State Cowboys
- Dallas Cowboys/Rangers/Mavericks/Stars

There are also rodeos and other sports/races held throughout the area.





TCU Horned Frogs

SMU Mustangs







Sports Entertainment



There are numerous hunting, fishing, and hiking opportunities around Ft Sill and the surrounding area.

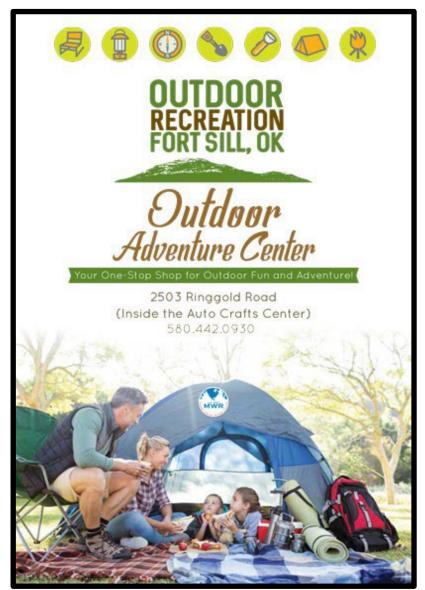
Highlights include:

- Fishing: LETRA (Lake Elmer Thomas Recreation Area)
- Hiking: Wichita Mountains National Wildlife Refuge
- Shooting Range: Ft Sill Rod and Gun Club

The Ft Sill MWR locations and opportunities can be read at this link: https://sill.armymwr.com/categories/outdoor-recreation

Ft Sill Hunting and Fishing Regulations:

- Recreational Use of Natural Resources on Fort Sill
- Deer and Elk Hunting on Fort Sill
- Recreational rules and laws: https://sill-www.army.mil/assets/docs/home/fishing-hunting-quidance.pdf









PX/Commissary



Commissary:



Store Hours

Normal Hours		Early Bird Hours		Deli Hours	
SUN	1200 - 1800	SUN	N/A	SUN	1200 - 1800
MON	0930 - 2000	MON	Suspended	MON	0930 - 2000
TUES	0930 - 2000	TUES	Suspended	TUES	0930 - 2000
WEDS	0930 - 2000	WEDS	Suspended	WEDS	0930 - 2000
THURS	0930 - 2000	THURS	Suspended	THURS	0930 - 2000
FRI	0930 - 2000	FRI	Suspended	FRI	0930 - 2000
SAT	0800 - 1800	SAT	Suspended	SAT	0800 - 1800

Post Exchange (PX):

Store Hours:

Mon-Fri 1000-1830 Sat 1000-1830 Sun 1100-1600

Phone:

580-351-0504 HR Office 580-248-7009

