

# WEBSITE FOR CIF INPROCESSING / TURN-IN APPOINTMENTS

[https://ism.army.mil/ism/SelfServiceServlet?nav.nav\\_id=ssMyClothing](https://ism.army.mil/ism/SelfServiceServlet?nav.nav_id=ssMyClothing)

\*YOU MUST TYPE ABOVE LINK EXACTILY THE WAY IT IS DISPLAYED (I.E. CAPITILATIONS) Also must be done on a government computer.

1. CLICK ON LINK.
2. SELECT AUTHENTICATION
3. CIF APPOINTMENT TAB
4. CREATE APPOINTMENT
5. SELECT TRANSACTION TYPE – ISSUE/TURN-IN
6. CIF LOCATION – FORT SILL
7. REMARKS – PCS/ETS
8. EMAIL / PHONE NUMBER
9. SELECT DATE/TIME *Please allow 3-5 seconds for page to populate before making any other selections or the reloading time will start over on each click made to screen. If no open appointments are available in current week, go to the next week*
10. SAVE *\*Be advised that time of confirmation is set to Eastern Standard Time (EST) one hour ahead of our Central Standard Time (CST). Whatever time slot you select is your actual appointment time. (EX: If you selected 12:45p as your appointment time, but your confirmation states 11:45a, you would report to CIF for your 12:45p appointment.)  
\* We recommend you report 15 minutes early. \**

**NOTE:** If you arrive to Ft. Sill with your OCIE and do not need to draw, just go to RM #109 at the CIF with a copy of your orders and CAC Card. NO APPOINTMENT NEEDED.

### My OCIE Record

There are available items for due-out issue at the Issuing CIF  
 OCIE Record has End of Life or Obsolete Items  
 Your OCIE record has not been signed since the last update. Please e-sign your OCIE record if you  
 have access to a CAC reader or sign in person at your CIF

<b>SSN/PID (DoD ID):</b> XXX-XX-8548	<b>Name:</b> CRANK, BRANDON ODELL	<b>Sex:</b> M	<b>Initial Issue:</b> 2018/03/29
<b>Home CIF:</b> FORT SILL	<b>Branch:</b> ARMY	<b>Rank/Grade:</b> SGT/E05	<b>Expected Clearance:</b> 2022/10/23
<b>DMOS:</b>	<b>Unit:</b> W1D261 - B BTRY (3-6 ADA) PP		<b>Last Confirmed:</b> 2020/03/19
<b>Confirmed:</b> N	<b>Confirmed By:</b> GRIFFIN.1101911787 (SW5600)		<b>Last Manually Signed:</b>
<b>eSigned:</b> N	<b>Last eSigned:</b> 2020/03/19		
<b>Last Transaction:</b> 2021/02/23 (STATEMENT OF CHARGES)	<b>Email:</b>	<b>Locker ID:</b>	

MRN#	FIN	SIZE	DESC	QUANTITY	DATE	STATUS	ISSUE DATE	ISSUE TIME	ISSUE LOCATION	
30A	C28472	SM-L	MED UCP	0606	1	1	0	Y	N	FORT SILL
30A	C28472	LG/RL	UCP	0606	1	1	0	Y	N	FORT SILL
30A	DA651E	UCP	OEFP	2304	1	1	0	Y	Y	FORT SILL
30A	DA6562	UCP	POUCH IM TWD MAG	0606	3	3	0	Y	N	FORT SILL
30A	DA6562	REG FOIL GREEN	SLEEPING BAG	2706	1	1	0	Y	N	FORT SILL
30A	J14588	M-R	UCP	0613	1	0	1*	Y	N	FORT SILL
30A	J14588	M-L	UCP	0251	1	0	1*	Y	N	FORT SILL
30A	J21883	M-L	FORN	7444	2	2	0	Y	N	FORT SILL
30A	J23458	MED-REG	UCP L8	7012	1	0	1*	Y	N	FORT SILL
30A	J23458	MED-LNG	UCP	5797	1	0	1*	Y	N	FORT SILL
30A	T38205	M-L	UCP L6	4194	1	1	0	Y	N	FORT SILL
30A	X38109	M-R	UCP	0082	1	1	0	Y	N	FORT SILL
	A05025	LRG	GREEN	8151	2	2	0	Y	Y	FORT SILL
	C02082	7-1/2	OCF	0132	2	2	0	Y	Y	FORT SILL
	U74128	MED-LNG	TAN	8608	4	4	0	Y	Y	FORT SILL

1 - 15 of 30 | [Next 15](#) | [Last Page](#) |  | [Go](#) | [Show All](#)

• [Item available](#) at the Issuing CIF  
 (CF ACQUISITION)  
 (MRN #XXXXXX)

[Print Unsigned OCB](#) | [Print Signed OCB](#) | [Sign & Print](#)

## ISM

Installation Support Modules UNCLASSIFIED//FOUO Privacy Sensitive

[Help](#)  
[Log Out](#)

### My OCIE Record

[My OCIE Record](#) > [Manage Appointments](#)

#### Manage Appointments

<b>SSN/PID (DoD ID):</b>	XXX-XX-8548 (1456330785)	<b>Name:</b>	CRANK, BRANDON O	<b>Sex:</b>	M	<b>Initial Issue:</b>	2018/03/29
<b>Home CIF:</b>	FORT SILL	<b>Branch:</b>	ARMY	<b>Rank/Grade:</b>	SGT/E05	<b>Expected Clearance:</b>	2022/10/23
<b>DMOS:</b>		<b>Unit:</b>	W1D261 - B BTRY (3-6 ADA) PP	<b>eSigned:</b>	N		
<b>Confirmed:</b>	N	<b>Confirmed By:</b>	GRIFFIN.1101911787 (SW5600)	<b>Last Confirmed:</b>	2020/03/19	<b>Last eSigned:</b>	2020/03/19
<b>Last Transaction:</b>	2021/02/23 (STATEMENT OF CHARGES)	<b>Showdown:</b>		<b>Last Manually Signed:</b>			
<b>Email Address:</b>	(NONE)	<b>Showdown By:</b>		<b>Showdown At:</b>		<b>Locker ID:</b>	
<b>Preferred Email:</b>		<b>Preferred Phone:</b>					

ORDER(S) / FOSTER	APPOINTMENT DATE	APPOINTMENT TIME	TRANSACTION TYPE	APPOINTMENT AT CIF	GROUP SIZE	SLOT REMARKS	APPOINTMENT REMARKS
-	-	-	-	-	-	-	-

No records found.

[Print All](#) | [Print Selected](#) | [Delete Selected](#) | [Create Appointment](#)

Click on create appointment

CIF to Schedule Appointments:  Transaction Type:

Remarks:  Group Size:

Preferred Email (Required):

New Alternate Email:  Confirm New Email:

Preferred Phone:

Preferred New Phone:

Fill in all information before clicking the save tab.



CIF Name: FORT SILL POC Name: TYRONE LOVE POC Phone: 580-442-3634 POC Email: TYRONE.T.LOVE.CIV@MAIL.MIL

Current Date

Apr 18 - 24, 2021

	Sun 4/18	Mon 4/19	Tue 4/20	Wed 4/21	Thu 4/22	Fri 4/23	Sat 4/24
09:00							
10:00							
11:00							
12:00							
		12:30 - All Except Issue,3/1		12:30 - All Except Issue,3/1	12:30 - All Except Issue,3/1		
		12:45 - All Except Issue,3/1		12:45 - All Except Issue,3/1	12:45 - All Except Issue,3/1		
13:00		13:00 - All Except Issue,3/1		13:00 - All Except Issue,3/1	13:00 - All Except Issue,3/1		
		13:15 - All Except Issue,3/1	13:15 - All Except Issue,3/1	13:15 - All Except Issue,3/1	13:15 - All Except Issue,3/1		
		13:30 - All Except Issue,3/1	13:30 - All Except Issue,3/1	13:30 - All Except Issue,3/1	13:30 - All Except Issue,3/1		
		13:45 - All Except Issue,3/1		13:45 - All Except Issue,3/1	13:45 - All Except Issue,3/1		
14:00		14:00 - All Except Issue,3/1		14:00 - All Except Issue,3/1	14:00 - All Except Issue,3/1		
15:00							

Once you've completed the above section, select your date and time.