



# Army Sustainment Command | Resource Management Office

## Direct Charge Work Breakdown Structure (WBS) Agreement



**Performing Agency:** Fill out the Performer's Information, and the amount required. Upon receipt of signed form from Requesting Agency, confirm amount on WBS, digitally sign form next to appropriate amendment number, and return a copy to Requesting Agency.

**Requesting Agency:** Fill out the requestor portion of the form, fund and release the WBS, sign next to the appropriate amendment number, and return the digitally signed form to the Performing POC. Commitments/obligations will not exceed the amount stated without approval from the requestor's POC or designated individual.

### Performer (Fund Center/ Organization)

Technical POC  
Phone

Email

Budget POC /  
Phone

Email

Req. Cost Center

### Requestor (Fund Center/ Organization)

Technical POC  
Phone

Email

Budget POC /  
Phone

Email

Resp. Cost Center

### Description of Work

#### Comments

Support Agreement Title  
& No, if applicable

### Direct Charge WBS

Functional Area

POP Start / End Dates

Fund Center

Assisted Acquisition /  
Contract No.

Fund

DODAAC / Cust. Code

FCA, if OCO

Funds Expire:

Funds must be obligated or returned by

Financial Comments

Note: POP extensions require written approval in advance. Funds will not be pulled off the DRCH WBS by the requesting organization without consent unless the return date has passed and the performing POCs fail to respond to status requests within 10 business days.

### Funding Adjustment

### Requestor Signature

### Performer Signature

Basic

Amd 1

Amd 2

Amd 3

Amd 4

Amd 5

Amd 6

Amd 7

**TOTAL**