



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY FIRES CENTER OF EXCELLENCE AND FORT SILL
455 MCNAIR ROAD, SUITE 100
FORT SILL, OKLAHOMA 73503

ATZR-CP

19 July 2023

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Memorandum of Instruction for Fiscal Year 2024 (FY24), Fort Sill Sergeant Audie Murphy Club Selection Board

1. References:

a. TRADOC Regulation (TR) 600-14, TRADOC Sergeant Audie Murphy Award, 15 August 2023.

b. FORSCOM Regulation 600-80-1, FORSCOM Sergeant Audie Murphy Award, 1 August 2022.

2. Fire Center of Excellence and Fort Sill hosts the quarterly Sergeant Audie Murphy Award Selection Board in order to select exemplary Noncommissioned Officers (NCOs) stationed at Fort Sill, OK.

3. Purpose. The TRADOC SAMA is a privilege earned by a few exceptional NCOs. The SAMA is a means of recognizing those NCOs who have contributed significantly to the development of a professional NCO Corps and combat ready Army. Members exemplify leadership characterized by personal concern for the needs, training, development and welfare of Soldiers, and concern for families of Soldiers.

4. SAMA eligibility applies to NCOs between the ranks of Corporal (E-4) through Master Sergeant or First Sergeant (E-8). Brigade, Battalion CSMs and Company 1SGs are directed to ensure widest dissemination of this MOI to ensure maximum participation. Brigade and Battalion CSMs will conduct screening of all SAMA nominees to ensure SAMA packets are completed. The Brigade CSMs will ensure all requirements for Phase 1-4 are met IAW TRADOC Regulation 600-14 prior to sending the nominee to the final selection board.

6. TRADOC Soldiers previously inducted into the Sergeant Morales Club will be entitled to honorary induction into the Sergeant Audie Murphy Club (SAMC). Substantiation of membership is the responsibility of the NCO and must include the service member's Certificate of Achievement and membership card in the Sergeant Morales Club. Former Morales members will receive the TRADOC membership card only. Sergeant Morales Club members wishing to receive full induction into the TRADOC SAMA program must go through the entire selection process.

7. Honorary Membership: Honorary membership may be extended to selected personnel (SGM/CSM, WO4 and COL or above) who fit the image of a SAMA member

ATZR-CP

SUBJECT MOI for the FY24 Fort Sill Sergeant Audie Murphy Club Selection Board

but would not normally be allowed to compete. Individuals selected for honorary awards will forward a SAMA packet along with an endorsed recommendation from the Installation CSM or higher.

a. Candidates recommended for honorary membership must complete the four phase selection process. Nomination SAMA packets will be presented to the initial, intermediate, and final selection board. (Nominees for Honorary Induction will not appear in person before the selection boards).

b. Candidates will be in compliance with ACFT and Army Body Composition Standards to include scoring 90 points on all ACFT events. All ACFTs will be conducted and recorded by the appropriate Installation SAMC leadership and record on a DA form 705-TEST. Scoring 90 in each event on the ACFT will no longer require a body fat screening due to scoring a minimum of 80 in each event and an overall score of at least 540 IAW FM 7-22.

c. A full SAMA packet for honorary candidates will be completed in full and submitted to the selection panel for final decision.

d. Honorary members will receive an Honorary TRADOC Certificate of Achievement, TRADOC SAMC Member Card and the TRADOC Sergeant Audie Murphy Medallion. Honorary members will not receive an ARCOM.

e. Careful evaluation must be taken by the approving authority to ensure that the spirit and intent of the program is preserved. Upon approval/endorsement of the honorary nominee, the installation CSM will forward the complete recommendation packet to HQ, TRADOC, G-1 AG, for final approval.

f. Honorary awards are not guaranteed and will be rigorously evaluated.

g. Exception to the above regarding honorary awardees. Sergeant Morales members are authorized to participate in SAMA/SAMC functions and will receive honorary membership into the TRADOC SAMA program. However, they will only receive the TRADOC SAMC Membership Card upon verification that they are in fact, a Sergeant Morales Club Member. Verification of the Sergeant Morales Award must be in the final form of the award to include the Sergeant Morales Certificate of Achievement and Membership Card. Memorandums, copies of evaluations (NCOERs), and other awards will not be used for verification. It is highly encouraged that Sergeant Morales Members also attend the TRADOC SAMA process.

8. The SAMA selection process consists of four phases:

a. Phase-1: Identifying the best potential candidate for the SAMA: Senior NCOs will recommend, thoroughly screen, and evaluate all their candidates prior to them moving to Phase-2. This will include the candidate creating the TRADOC SAMA packet. This packet will contain all information needed to conduct a thorough administrative check of the candidate along with all pertinent information needed to move to Phase-2.

b. Phase-2: Preparatory Board: CSMs at the Battalion/Squadron level will conduct at a minimum, one situational based board; this will determine if the candidate meets all criteria to move to Phase-3. CSMs do not need to be SAMC members. CSMs at the Battalion/Squadron level do not need to endorse their candidates with a formal memorandum. If the candidates move to Phase-3 it has implied that Battalion/Squadron level CSM has approved the advancement.

c. Phase-3: Initial Selection Board: The Brigade CSM will conduct a selection board. This board will challenge candidates with strictly situational based questioning. The Brigade CSM will be the President of the Board and the board members will be the rank of SGM or CSM. None of the SGM/CSMs needs to be SAMC members. The only exception is that the Brigade CSM can substitute SGM/CSM board members with a SFC or above SAMC member. The board will be comprised of all voting members to include the Brigade CSM, and will include, at least one voting member of the same sex as the candidate. However, the President of the Board will have the final vote if the decision is not unanimous but a majority. **(Example: three members vote yes, one member votes no, in this circumstance the President makes the final decision whether the candidate meets the criteria to move on to the final selection board).**

d. Final Selection Board / Phase-4: The TRADOC CSM delegates the authority to conduct the final SAMA selection board to all TRADOC Centers of Excellence/Senior Mission Command CSMs. Centers of Excellence/Senior Mission CSMs will serve as the President of the Board, three additional CSM/SGMs will be appointed as board members. Each board member will come from a different subordinate Brigade. At least one of the board members will be of the same sex as the candidate. The only exception to this guidance is that the installation CSM can substitute one board member with a SFC or above, from the Installation Sergeant Audie Murphy Club. The Senior Mission CSM can appoint a Brigade CSM as the SAMA President of the Board in his or her absence. However, the Senior Mission CSM will endorse the results with his or her signature on a formal Memorandum for Record. Each board member to include the President of the Board are voting members and will determine if a candidate will be selected or not. However, the President of the Board will have the final vote if the decision is not unanimous but a majority. (Example: three members vote yes, one member votes no, in this circumstance the president makes the final decision whether the candidate meets the criteria for selection for the SAMA).

9. Nomination packets shall consist of the following documents in the order listed:

- a. Binder with Unit Coversheet (Encl 2).
- b. SAMA Board Packet Checklist (Encl 3).
- c. Brigade Level CSM Nomination Memorandum (Encl 4).
- d. Current DA/Official Photo.

ATZR-CP

SUBJECT MOI for the FY24 Fort Sill Sergeant Audie Murphy Club Selection Board

e. A Biography of the service member (Encl 5).

f. Updated Soldier Record Brief(SRB)/Soldier Talent Profile(STP) or equivalent for USAR and ARNG NCOs. ***Note: Must have an Expert Primary Weapons Qualification on SRB/STP within 180 days of Final Selection Board or provide an Exception to Policy (ETP) signed by Service Member's BDE CSM if a range or weapon is not available.**

g. DA Form 2166-9-1 (NCOER SGT) or DA Form 2166-9-2 (NCOER SSGMSG/1SG) equaling two years of rated time. If the NCO is a CPL/SGT and does not have an Evaluation this will be annotated on the Brigade Nomination Memorandum, endorsed by the Brigade CSM.

h. Army Combat Fitness Test (ACFT) scorecard. ***Note: Must achieve 90 points on all events. The only accepted ACFT scorecard will be the one administered by the Installation SAMC Red Leg Chapter for the final selection board.**

i. DD Form 2266 (Hometown News Release).

j. Essay (1 page in length) Nominees will be notified on what topic the essay will be about prior to the Final Selection Board. (This essay will also be sent to the board members prior to knowledge board).

k. DA Form 7801 (Weapons Card). ***Note: The DA Form 7801 must be signed / stamped as "Verified" by the Company Commander or First Sergeant.**

l. Ruck March Results. Nominees must complete a six-mile ruck march with a minimum of a 35-pound ruck sack in 90 minutes or less. A memorandum will be signed by the SAMC member grading the event. ***Note: all personnel that have a permanent profile preventing them from conducting the ruck march, but can complete all six-events of the ACFT may submit an ETP to the President of the Board in lieu of this ruck march results memorandum.**

m. Written Knowledge/Leadership Assessment. Nominees will be given a 10-question written exam that challenges their general military knowledge and leadership abilities.

10. SAMA candidates will submit their packets to their First Sergeants. Once the packet has all the required documents from Phase 1 through 3, First Sergeants will send those packets to the SAMC Secretary. All questions may be directed to Red Leg Chapter SAMC leadership.

11. Candidates are highly encouraged to attend SAMC FT. Sill Red Leg Chapter Meetings (at the SAMC room in Snow Hall on the first Wednesday of each month from 1200-1300), social functions, and to volunteer during the nomination process. If candidates are selected for induction; they will be required to meet the guidelines outlined in the Fort Sill SAMC Red Leg Chapter Bylaws. Any candidate, inductee or

inducted member can and will be recommended for suspension/removal for conduct prejudicial to the good order and discipline of the organization

12. Candidates will report on the first day of the board at 0530 for the ACFT that will be administered by the Ft. Sill SAMC Red Leg Chapter. Candidates who do not attend the ACFT will not be allowed to move forward in the selection process. Point of contact for the ACFT is the Red Leg Chapter SAMC President at the email listed above.

a. Candidates must score a minimum 90 points in each event with a total of 540 points or more. (If the candidates cannot complete the Army Combat Fitness Test due to a Permanent Medical Profile, the candidate can submit an Exception to Policy with the recommendation of the Governing Council with the final approval of the Installation Command Sergeant Major.) Immediately following, Candidates will then receive follow on instructions for the height/weight assessment which will be evaluated in accordance with AR 600-9. **Candidates who fail to meet any of these requirements listed above from any event will be dismissed from the remainder of the selection process.**

b. Candidates will have a current SAMC member from their unit as their sponsor with them throughout the entirety of the selection process. If the unit does not have a current SAMC member, the Candidates' first line supervisor will serve as the sponsor.

13. SAMA Final Selection Board Proceedings.

a. SAMA Final Selection Panel Boards will be held each quarter. SAMA FY2024 Final Selection Boards will convene on the following dates, at the Regimental Conference Room (RCR), 455 McNair Avenue (McNair Hall). Candidates will receive an in brief 30 minutes prior to the board convening.

	Packet Due Date:	Board dates:	Ceremony Date:
FY24 Q1	171700NOV2023	010900DEC2023	231330FEB2024
FY24 Q2	011700MAR2024	150900MAR2024	241330MAY2024
FY24 Q3	131700JUN2024	280900JUN2024	231330AUG2024
FY24 Q4	231700AUG2024	060900SEP2024	291330NOV2024

b. Uniform for candidates and sponsors will be the Army Service Uniform (ASU) or equivalent. Board Members may wear their Medallion if they are current SAMC member.

c. Board members and subject groups will be identified at least 15 days prior to the board convening.

d. All knowledge boards during the SAMA selection process will be solely comprised situational-based questioning IOT assess the NCOs ability to effectively lead Soldiers. All NCOQ type of questioning does not meet the criteria for this assessment. Board members will provide the necessary equipment and materials needed to satisfy

ATZR-CP

SUBJECT MOI for the FY24 Fort Sill Sergeant Audie Murphy Club Selection Board

their question requirements. Approximately 2-4 questions per subject area should be asked.

e. Board members will report 30 minutes prior to the board convening. Following guidance from TRADOC Regulation 600-14, units providing board members will follow and coordinate for an alternate board member if unable to attend the final selection board.

f. The Board President will identify selected candidates for induction at the completion of the final selection board.

g. All board dates are tentative but will be within a week or two of the scheduled date. This will be based on the Board President's availability.

14. Board Members and their subjects are as follows:

FCoE CSM	Board President	
428 th /434 th	Board Member	H2F/ Physical Fitness (FM 7-22), Army Body Composition Program (AR 600-9), Uniforms and Awards (AR 670-1/AR 600-8-22), First Aid (TC 3-2.01), The Army Profession (ADP/ADRP 1-0)
30 th /RAHC	Board Member	Army Leadership (ADP/ADRP 6-22), Training Units and Developing Leaders (ADP/ADRP 7-0), Weapons, Land Navigation (TC 3-25.26)
NCOA/Garrison/HQ Det	Board Member	Knowledge of Family & Soldier Support Agencies, NCOPDS Requirements and Procedures, Operations (ADP/ADRP 3-0), CBRN
75 th /31 st	Board Member	History of the NCO Creed (FM 7-22.7), Soldier's Creed –Warrior Ethos, (FM 6-22), Drill and Ceremony (TC 3-21.5), PMCS (AR 750-1)
SAMC President	Board Member	Knowledge of Audie Murphy, 3rd Infantry Division History, Audie Murphy Bio

ATZR-CP

SUBJECT MOI for the FY24 Fort Sill Sergeant Audie Murphy Club Selection Board

SAMC Secretary

Recorder

15. Please reference subjects on the following websites: <http://www.apd.army.mil/>, <https://armypubs.army.mil/> and use the attached Sergeant Audie Murphy Biography.

16. The point of contacts for this memorandum and/or any SAMA questions is 1SG Crain, Matthew J. at matthew.j.crain.mil@army.mil.

5 Encls:

1. The Biography of Audie Murphy
2. SAMA Board Coversheet
3. SAMA Board Packet Checklist
4. BDE Level CSM Nomination MFR
5. Personal Biography (Example)

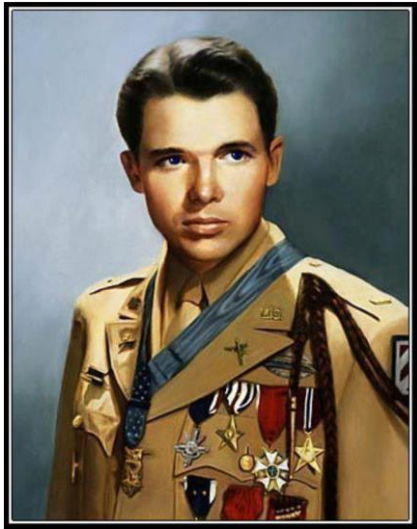
NEIL H. SARTAIN

CSM, USA

U.S. Army Fires Center of Excellence

Command Sergeant Major

The Biography of Audie Murphy



Audie Leon Murphy was a legend in his own time. A war hero, movie actor, writer of country and western songs, and poet. His biography read more like fiction than fact. He lived only 46 years but made a lasting impression on American history.

Audie was born on a sharecropper's farm in North Texas on June 20, 1924. As a boy, he chopped cotton for one dollar a day and was noted for his feats of derring-do and his accuracy with a gun. He had only 5 years of schooling and was orphaned at age 16.

After being refused enlistment during World War II in both the Marines and Paratroopers for being too small (5'5") and underweight (110 lbs.), he enlisted in the U.S. Army a few days after his 18th birthday. After basic training at Camp Wolters, Texas, and advanced training at Fort George G. Meade, Maryland, Audie was sent overseas. He was assigned to the famous 15th Infantry Regiment of the 3rd Infantry Division where he fought in North Africa, Sicily, Italy, France, and Germany. He earned a battlefield commission for his courage and leadership ability, as well as citations and decorations including every medal for valor that America gives. He was also awarded one Belgian and three French medals. Lieutenant Audie Murphy is the highest decorated soldier in American history.

Discharged from the Army on September 21, 1945, Audie went to Hollywood at the invitation of movie star James Cagney. He remained in California for the rest of his life and was closely associated with the movie industry, both as an actor and a producer. He acted in 44 films starring in 39 of them. His best-known film is "To Hell and Back", adapted from the bestselling book of his war experiences by the same name. Most of his movies were westerns. In 1955, Audie Murphy was voted the Most Popular Western Actor in America by the Motion Picture Exhibitors. Audie wrote the lyrics to 16 country and western songs, the most popular of which was "Shutters and Boards", written with Scott Turner in 1962. The song was recorded by over 30 pop singers, including Jerry Wallace, Dean Martin, and Porter Wagoner. He was an accomplished poet; unfortunately, only a few of his poems have survived.

In 1950 Audie joined the 36th Infantry Division ("T-Patchers") of the Texas National Guard and served with it until 1966. He was a Mason and a Shriner and belonged to several veterans' organizations. Audie Murphy was killed in a plane crash on a mountaintop near Roanoke, Virginia on May 28, 1971. Fittingly, his body was recovered 2 days later on Memorial Day.

ATZR-CP

SUBJECT MOI for the FY24 Fort Sill Sergeant Audie Murphy Club Selection Board

Example SAMA final selection board Coversheet:

Coversheet: Must include unit crest, standard name line with Battalion and Brigade

Font Arial 28 for (RANK Last, First, Middle Initial, BN BDE)

Unit Crest: Centered on the page, presented in color

**RANK LAST, FIRST MIDDLE.
BN BDE**



ATZR-CP

SUBJECT MOI for the FY24 Fort Sill Sergeant Audie Murphy Club Selection Board

Sergeant Audie Murphy Award Board

Packet Checklist

- _____ 1) Binder with unit coversheet
- _____ 2) Brigade Level CSM Nomination Memorandum
- _____ 3) DA/Official Photo
- _____ 4) Biography
- _____ 5) Updated Soldier Record Brief or Soldier Talent Profile with DA Photo
- _____ 6) Previous NCOERs equaling two total years
- _____ 7) Army Combat Fitness Test scorecard (ACFT Scorecard/SAMC Graded)
- _____ 8) DA Form 5500/5501 (Body Fat Worksheet /SAMC Conducted)
- _____ 9) DD Form 2266 (Home Town News Release)
- _____ 10) Essay (1 page in length)
- _____ 11) DA Form 7801 (Weapons Card)

ATZR-CP

SUBJECT MOI for the FY24 Fort Sill Sergeant Audie Murphy Club Selection Board

(Office Symbol) (Type on appropriate headquarters letterhead.)

(date)

MEMORANDUM FOR SAMA Selection Board

SUBJECT: Letter of Nomination for RANK Last, First Middle Initial.

1. Letter will be two three paragraphs with specific quantifiable comments about the Soldier's character and tactical and technical competence. Letters are not limited to the three paragraphs. Letter of Nominations not meeting these criteria will be rejected.
2. Can use information from the Soldier's entire record, including comments about schools completed, assignments, deployments, impact awards, achievements, and accomplishments.
3. Generic comments are not effective in communicating the Soldier's attributes to the board members. Provide clear and concise information about the Soldier.
4. The point of contact for this memorandum is the Brigade SAMC Representative at (803) 000-0000 or first.middle.last.mil@army.mil

FIRST MI. LAST NAME
CSM, USA
Brigade Command Sergeant Major

ATZR-CP

SUBJECT MOI for the FY24 Fort Sill Sergeant Audie Murphy Club Selection Board

This is the format. Use only Font Size 12 / Arial

Biography: RANK First Last Middle Initial.

Sergeant First Class First Middle Initial. Last name is a native of Riverside California. He entered the Army in April 2005 and attended Basic and AIT at Fort Benning GA, graduating as an Infantryman.

He has served in several positions, including Team Leader, Squad Leader, Ranger Instructor and Platoon Sergeant. He is currently serving as a Training/ Advise Noncommissioned Officer in Charge of Team three, Alpha Company out of the 1st Security Force Assistance Brigade stationed at Fort Benning, GA forward deployed to Afghanistan.

SFC Last Name has served two tours overseas in Germany. His deployments include Operation Iraqi Freedom, Operation Enduring Freedom and Operation Freedom's Sentinel. His stateside Assignments have been at Fort Hood and Fort Benning. His military education includes Basic Leaders Course, Advanced Leaders Course, Senior Leaders Course, Army Basic Instructors Course, Tactics Certification Course, Conduct after Capture, Security Force Assistance Advisor Course, Combative Level 1, Airborne School, Jumpmaster, Air Assault, Mountain Warfare- Winter, and the Ranger Course.

SFC Last Name awards and decorations include the Bronze Star Medal, the Purple Heart, Meritorious Service Medal, Army Commendation Medal 9th award, Army Achievement Medal 7th award, Good Conduct Medal 4th award, National Defense Service Medal, Afghan Campaign Medal with one Campaign star, Iraq Campaign Medal with three Campaign stars, Global War on Terrorism Service Medal, NCO Professional Development Medal with Arabic numeral 3, Army Service Ribbon, Overseas Service Ribbon with Arabic numeral 5, NATO Medal, Expert Infantryman Badge, Combat Infantryman Badge, Senior Parachutist Badge, Air Assault Badge and the Ranger Tab and other service medals and ribbons.

He has been married to his wife NAME for more than three years.