

MEMORANDUM FOR RECORD

SUBJECT: Revised FY24 Employee Assistance Program (EAP) Community Training Schedule

1. The Employee Assistance Program EAP Supervisory, Substance Abuse Awareness, Gambling Disorder and Suicide Prevention Training will occur monthly. These training opportunities are open to civilian employees, military personnel, and family members. The EAPC will incorporate other wellness topics (**Burnout, Conflict Management/Stress Management and Assertive vs Aggressive Communication Skills, etc.) into the monthly trainings. **FY24** training dates are listed below.

ASAP EAP Community Training Dates (EAP Supervisory, Substance Abuse and Suicide Prevention)	Time	Location
October 26, 2023	0900-1130	A365 Teams
November 30, 2023	0900-1130	A365 Teams
** January 25, 2024	0900-1130	A365 Teams
February 29, 2024	0900-1130	A365 Teams
** March 28, 2024	0900-1130	A365 Teams
April 25, 2024	0900-1130	A365 Teams
** May 30, 2024	0900-1130	A365 Teams
June 27, 2024	0900-1130	A365 Teams
** July 25, 2024	0900-1130	A365 Teams
August 29, 2024	0900-1130	A365 Teams
** September 26, 2024	0900-1130	A365 Teams

2. IAW Army Directive 2018-23, All Soldiers and Civilians are required annual Substance Abuse and Suicide Prevention Training.

3. All Supervisors (Civilian Supervisors or Military with civilian employees) are required one session of EAP Supervisory and Testing Designated Position (TDP) training annually.

0900-1000 - Substance Abuse Prevention and Gambling Disorder Training

1005-1100 - Suicide Prevention Awareness-Ask Care Escort (ACE) Training

1105-1130 -EAP Civilian Supervisory and Testing Designated Position (TDP) Training (Supervisors with Civilian Employees)

4. Point of contact Phil Pryor Sr, Employee Assistance Program Coordinator, phillip.a.pryor.civ@army.mil or 580-442-6289.

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