



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON FORT SILL
462 HAMILTON ROAD, SUITE 120
FORT SILL OK 73503-1340

AMIM-SIG-ZA (690-600a)

13 June 2024

MEMORANDUM FOR SEE DISTRIBUTION

**SUBJECT: Equal Employment Opportunity Complaint Procedures Policy,
GC Policy Memo 24-28**

1. References:

- a. AR 690-600 (Equal Employment Opportunity Discrimination Complaints)
- b. AR 690-12 (Equal Employment Opportunity and Diversity)
- c. Management Directive 110, 5 August 2015
- d. 29 C.F.R. Part 1614 (Federal Sector Equal Employment Opportunity)

2. Policy: We are fully committed to enforce the Department of the Army's policy of providing equal employment opportunity (EEO) for all Army employees and applicants in every aspect of their employment and working conditions. I am committed to promoting an inclusive work environment that fosters a culture that values diversity and empowers individuals to achieve their potential. Discrimination will not be tolerated, practiced, or condoned at Fort Sill. Commanders and Directors will create and maintain an environment conducive to maximum productivity and respect for human dignity.

3. Procedures:

a. Individuals are responsible for advising their command of unlawful discrimination and providing the command an opportunity to take appropriate action to resolve issues.

b. Anyone who believes they have been discriminated against on the basis of: Race, color, national origin, religion, sex (including gender identity, sexual orientation, and pregnancy), disability (mental/physical), age (40+), genetic information, and retaliation for opposing employment discrimination, filing a complaint of discrimination, or participating in the EEO complaint process (even if the complaint is not yours) has the right to initiate a complaint of discrimination without fear of intimidation, reprisal, or harassment.

c. Although resolving issues at the lowest level is strongly encouraged, it will not serve as the only channel available to initiate a complaint of discrimination. Should the

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individual feel uncomfortable bringing the issues to their chain of command, they may contact the Installation EEO office for assistance. The EEO office is located at address: 2442 Crane Avenue, or at phone number: (580) 442-4024.

d. The EEO Complaint Procedures Poster must be posted on official bulletin boards for easy access to current employees, applicants, and certain contract employees. The poster is available at Installation EEO office, or by visiting their website at: <https://sill-www.army.mil/usag/eeo/>, under the form tab.

4. The Point of contact is the EEO Office, at (580) 442-4024 or usarmy.sill.id.training.mbx.usag-eeo@army.mil. Office hours are Monday through Thursday, 0730 through 1600, Friday from 0730 through 1200.



DEREK R. BAIRD
COL, FA
Commanding

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Headquarters Detachment