

Fort Sill Regulation 1-8

Administration

**Fires Center of
Excellence Reporting
Procedures**

**HEADQUARTERS, USAFCoEFS
455 MCNAIR AVENUE, SUITE 100
FORT SILL, OK 73503
12 January 2023**

UNCLASSIFIED

Department of the Army
Headquarters, USAFCEFS
455 McNair Avenue, Suite 100
Fort Sill, OK 73503
12 January 2023

Fort Sill Regulation 1-8

Effective 18 January 2023

Administration
Reporting Procedures

History. This Fort Sill Regulation supersedes USAFCEFS Regulation 1-8, Reporting Procedures, 1 October 2018.

Summary. This regulation prescribes policy and procedures for reporting significant incidents to Headquarters (HQ), United States Army Fires Center of Excellence and Fort Sill (USAFCEFS).

This regulation is distributed and published solely through the Department of Human Resources, Administrative Services Division Homepage at:
<https://sill-www.army.mil/USAG/publications.html>

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from the USAFCEFS G3/5/7, 455 McNair Ave, Fort Sill, Oklahoma 73503.

Suggested Improvements. The proponent of this regulation is the Fort Sill Operations Center (FSOC). All are invited to send comments and suggested improvements on Department of the Army (DA) Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Office of the Secretary of the General Staff or FSOC.

Applicability. This regulation applies to all military, civilians, contractor personnel and every organic unit, agency, directorate, and tenant stationed on or attached under the control of the USAFCEFS and United States Army Garrison (USAG) Fort Sill. Including those elements not on the installation where the FCoE Commander is the Senior Commander.



DANIEL D.
BLACKMON
Colonel, GS
Chief of Staff

M LORENZO
HELLER
Director, Human
Resources

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Summary of Changes

Fort Sill Regulation 1-8

Fires Center of Excellence and Fort Sill

This revision, dated 16 February 2022

Changed Category 1.16 and 1.17

o Added Category 1.33 thru 1.35

o Added Category 2.43 thru 2.53

o Added Category 3.22

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Introduction

Purpose. To establish policy and procedures for the reporting of significant incidents involving units, Service Members (SM), Family Members, and Civilian Employees assigned, attached, or residing on Fort Sill. The primary purpose of the Operations Report (OPREP) (Appendix A) is to provide a means to inform USAFCoEFS and USAG senior leadership and higher headquarters of incidents which impact organizations and residents on Fort Sill. The secondary purpose is to provide HQ, USAFCoEFS the data to perform trend analysis, develop mitigation policies, and to analyze and integrate the data into the appropriate forums to refine procedures and mitigate incidents.

Scope.

a. This publication prescribes policy and procedures for reporting significant incidents to HQ, USAFCoEFS.

b. USAFCoEFS subordinate and tenant commanders will ensure that the policies and procedures of this regulation are implemented in their organizations.

c. USAFCoEFS subordinate and tenant commanders, directors, agencies, and attached units are responsible for reporting the events and incidents defined in paragraph 2-3, or Appendix B, Fort Sill Reportable Incidents, as well as any other matter that commanders determine to be of concern to the Senior Commander.

d. The Fort Sill Operations Center (FSOC) is responsible for collecting, analyzing, and referring all OPREPs and Serious Incident Reports (SIRs) for dissemination to USAFCoEFS leadership and staff, and to the appropriate higher Army Commands (ACOMs).

Explanation of Abbreviations and Terms. Abbreviations and terms used in this regulation are explained in the glossary.

References.

a. Appendix C lists the required, related and referenced publications.

b. References to the Commanding General, USAFCoEFS will be referenced as Senior Commander (SC).

Chapter 1 - Reporting Policy

1-1. Policy.

a. Report incidents to SC and FSOC, as defined in Appendix B, Fort Sill Reportable Incidents. This list is not all inclusive. Commanders should report any incident that might be of concern to the SC. In determining if an event/incident is of concern to the SC, the following factors should be considered: severity, potential for negative publicity, and the potential consequences of the event/incident (e.g., outstanding warrants, drunk and reckless driving, disturbing the peace, alleged domestic and sexual crimes, etc.) If in doubt, report!

b. Reporting procedures outlined in this regulation do not replace the reporting procedures as outlined in AR 190-45 (Law Enforcement Reporting) or the submission of other reports (e.g., aviation or ground accident reports submitted through separate reporting channels). Parallel reports are often required due to separate reporting channels with applicable Major Command (MACOM) regulations. Commanders at all levels will report alleged criminal incidents to the Director of Emergency Services (DES) and/or U.S. Army Criminal Investigation Command (USACIDC) for appropriate inquiry, investigation and/or disposition.

1-2. Reportable events and incidents. Use the OPREP for all significant incidents occurring on or off Fort Sill or the geographic location outlined in AR 190-45, Chapter 1, Table 1-1. When an SM is listed as a subject in an OPREP, include whether the SM has deployed within the past year. Do NOT use full or partial Social Security Number's (SSN)-list only DOD ID number. If the reporting command believes that the protection of the individual's identity is necessary, to include but not limited to victims of sexual assault, domestic violence, or under the age of 18, do not submit name(s), age, race, position, or unit. See Appendix D - FCoE Commander and Senior Staff Wake-Up Criteria for further instructions.

1-3. Missing Service Members. It is imperative that in the event of an absent Service Member that commands at all levels act swiftly and attempt to locate and determine the appropriate duty status of the Service Member. The determination of duty status drives decisions and enables the activation and use of resources in order to safely locate the individual as soon as possible. It is therefore imperative that this determination be made as soon as the preponderance of evidence suggests their likely duty status. Units are required to utilize the USAFCoEFS Absent Service Member Battle Drill in such instances.

1-4. Category 1 Serious Incidents (Reportable to Headquarters, Department of the Army) and Commanders Critical Information Requirements (CCIR).

a. Commanders and Directors are required to provide immediate telephonic notification to the SC/Chief of Staff (CoS) regardless of time of day for any Category 1 CCIR incident listed in Appendix B – Fort Sill Reportable Incidents. Units will immediately follow-up with a written OPREP via email within 2 hours after incident or discovery to the FSOC at usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil and by calling the FSOC at 580-442-3239/3240/3241.

b. **FORSCOM and AFC units will send all Category 1 CCIRs to their respective higher headquarters and courtesy copy the Fort Sill Operations Center for situational awareness.**

c. CCIR incidents will be reported by the FSOC as required by higher headquarters reporting guidance as outlined in Appendix B – Fort Sill Reportable Incidents and Appendix D – FCoE Commander and Senior Staff Wake-Up Criteria.

1-5. Category 2 Serious Incidents (Reportable to Headquarters, Training and Doctrine Command (TRADOC), or other ACOMs) and Commanders Critical Information Requirements (CCIR).

a. Commanders and Directors will follow prescribed actions in Appendix D - FCoE Commander and Senior Staff Wake-Up Criteria. They are required to report incidents that fall under the Category 2 criteria, listed in Appendix B – Fort Sill Reportable Incidents, with a written OPREP submitted no later than 4 hours after the incident or discovery to the FSOC. Send all reports via email to usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil and by calling the FSOC at 580-442-3239/3240/3241.

b. **FORSCOM and AFC units will send all Category 2 SIRs to their respective higher headquarters and courtesy copy the Fort Sill Operations Center for situational awareness.**

c. CCIR incidents will be reported by the FSOC as required by higher headquarters reporting guidance as outlined in Appendix B – Fort Sill Reportable Incidents and Appendix D – FCoE Commander and Senior Staff Wake-Up Criteria.

1-6. Category 3 Serious Incidents (Reportable to HQ, USAFCoEFS Command and local support agencies).

a. Commanders and Directors will report any incident falling under the Category 3 SIR criteria, listed in Appendix B – Fort Sill Reportable Incidents, with a written OPREP submitted no later than 8 hours after the incident or discovery to the FSOC via email at usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil.

b. SIRs incidents will be reported by the FSOC as required by guidance outlined in Appendix B – Fort Sill Reportable Incidents CAT 3 SIRs are not forwarded to ACOM EOCs.

1-7. Higher Headquarters Reporting Requirements

a. **TRADOC:** Category 1 serious incidents will be reported by electronic message, to the TRADOC Operations Center within 12 hours of discovery or notification. Category 2 serious incidents will be reported by email, to the TRADOC Operations Center within 24 hours of discovery or notification.

b. **IMCOM:** Garrisons report via phone call CCIR #1 within two hours of notification of the information requirement. Garrisons report via email CCIRs #2, #3, #4, #5, #6, #7, #9, #10,

#12, #13, #16, #18, #19, #20, #21, #22 and #23 at 1300Z the next day. Garrisons report via email CCIRs #8, #11, #14, #15, and #17 at 1300Z the next business day (excluding weekends and national holidays).

Chapter 2 - Reporting Procedures

2-1. OPREP Time Requirements and Means of Reporting.

a. Reporting commands will prepare and forward an initial OPREP message, using the format included in Appendix A. OPREPs will be submitted independent of commanders or directors notifying the SC of reportable incidents as outlined in Appendix D – FCoE Commander and Senior Staff Wake-Up Criteria.

b. OPREP numbering will be in accordance with TRADOC numbering conventions. OPREPs will be named SIR Category number, [installation, DTG of incident]-[report version, 1 for initial report, until the final report]-[ACOM of reporting unit] (Initial/Update/Final).

Example: "2.18 SILL140730SEP20 -1- TRADOC INITIAL"

c. The OPREP will be submitted by email to usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil. Write all the available information in the OPREP summary block. Copy and paste the OPREP summary block into the e-mail body, omitting all PII from the summary.

d. If initial OPREP requires follow up reporting, an update will be submitted, providing information not available at the time of the Initial report (e.g., autopsy results, location of incident, etc.) As needed, commanders will submit an update after the Initial Report, including command response to the incident, with subsequent reports until the "Final" Report is submitted closing out the "Initial" and/or "Update" OPREPs.

2-2. Reporting Flow.

a. Upon receipt of an email or phone call of an OPREP, the FSOC will notify the FCoE CoS, who will review the OPREP and notify the approval list via email and/or telephone. In the absence of the CoS, the FSOC will notify the Deputy Chief of Staff (DCoS), then the Director G/3/5/7.

b. Category 1 incidents require notification IAW Appendix D - FCoE Commander and Senior Staff Wake-Up Criteria by the reporting commander to the USAFCoEFS CG and/or CoS. Units will follow all telephonic notifications with a written SIR via email to the FSOC and 7Ws email to the FCoE Senior Leadership. Category 1 incidents will be reviewed and approved the CoS, DCoS or Director G3/5/7 prior to forwarding to the "Category 1 and 2 list" and appropriate ACOM.

c. Category 2 incidents will be reviewed and approved the CoS, DCoS or Director, G3/5/7 prior to forwarding to the "Category 1 and 2 list" and appropriate ACOM. All incidents and reporting will follow notification criteria in Appendix D – FCoE Commander and Senior Staff Wake-Up Criteria.

d. Category 3 incidents will be reviewed by the FSOC Chief and distributed to the Category 3 list during normal duty hours.

2-3. Distribution Lists.

a. Approval List. The Approval List is comprised of the CoS, DCoS, Director G3/5/7.

b. Category 1 and 2 list. The Category 1 and 2 list is comprised of the approval list and: SC, FCOE Command Sergeant Major (CSM), Deputy to the Commanding General, CoS, DCoS, Staff Judge Advocate, Secretary General Staff, Garrison Commander, Garrison CSM, Director G3/5/7, G3/5/7 SGM, G33, Director CPG, Director DPTMS, Field Artillery (FA) Commandant, FA CSM, Air Defense Artillery (ADA) Commandant, ADA CSM, RAHC Commander, RAHC Deputy Commander, Provost Marshal and Director DES.

c. OPREPs involving the death or very serious injury of an SM or Family Member will also be distributed to the Fort Sill Casualty Assistance Office, Military Personnel Division Chief, and Director FCoE Safety.

d. OPREPs involving domestic violence or sexual assault will also be distributed to Social Work Services and Family Advocacy Program.

e. The FCoE CoS approves changes to the distribution lists.

Appendix A

OPREP Report

TRADOC OPREP from TRADOC Regulation 1-8; this applies to all OPREPs leaving Fort Sill to TRADOC.

1. All updates to the OPREP will be noted as Initial, Update 1, 2, or Final.

From: CDR USAFCoE & Ft Sill, OK//ATZR-C//
TO: CDR USATRADOC Ft Eustis VA//ATTG-ZOO
usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil
Info: IMCOM Opns Ctr

Controlled by: (Your agency)
Controlled by: (OFFICE SYMBOL)
Category: PRVCY
Distribution/Dissemination Control: FEDCON
POC: (POC INFO)

Subj: OPREP 1.16 SILL140730SEP22 -1-TRADOC Initial

1. Category: 1.16
2. Type of incident: Death occurring on the installation
3. Date/time of incident/DTG Received in FSOC: 140730SEP22 / 141100SEP22
4. Location: Building 6017
5. Other information:
 - a. Racial: YES or NO
 - b. Trainee involvement: YES or NO
6. Personnel involved:
 - a. Subject
 - (1) Name: Doe, John
 - (a) Pay grade: PV2
 - (b) DOD ID #: 1234567890
 - (c) Race: White
 - (d) Sex: Male
 - (e) Age: 18
 - (f) Position: Trainee
 - (g) Security Clearance: S
 - (h) Unit and station: 1-31 FA BN, 434 FAB (TRADOC), Fort Sill
 - (i) Duty Status: Present(Information required if there is a Victim)
 - b. Victim:
 - (1) Name:
 - (a) Pay grade:
 - (b) DOD ID #:
 - (c) Race:
 - (d) Sex:

- (e) Age:
- (f) Position:
- (g) Security Clearance:
- (h) Unit and station:
- (i) Duty Status:

7. Summary of incident: At approximately 140730SEP20, while conducting PT PV2 Doe complained of headache, nausea, and muscle cramps. Immediately SSG Smith took his core body temp at 105.3 and applied ice sheets and started an IV. Emergency Medical Services (EMS) personnel were called and PV2 Doe was transported to RAHC. His body temp was 105.1 upon arrival at RAHC. At approximately 140845SEP20, PV2 Doe went into massive renal failure and died.

8. Remarks:

- a. Next of Kin Notification: YES, parents, 151245SEP20 or NO
 - b. Soldier Deployed w/i last year (include DEROS): YES (APR 10) or NO
 - c. Were seatbelts worn: YES or NO
 - d. Was alcohol involved: YES or NO
 - e. Date of last DUI/DWI for the organization: Only use this line when submitting FCoE 3.3
 - f. Was personal protective gear/equipment worn: YES or NO
 - g. Any previous medical history: YES, NO, or UNK
 - h. Were Combat Lifesavers present: YES or NO
 - i. Was CPR performed at the scene: YES, NO, or UNK
 - j. Anyone notice anything different concerning Soldier's performance: YES – Unstable, ungainly gait or NO
 - k. Times leading up to Soldiers Death:
 - (1) Time CPR started: TIME, UNK, or N/A
 - (2) Time 911 called: 0735
 - (3) Time EMS personnel arrived on scene: 0745
 - (4) Time EMS departed scene in route to hospital: 0750
 - (5) Time EMS arrived at hospital: 0800
 - (6) Time Soldier pronounced dead: 0845
 - l. Soldier's Component: AD, AR, or NG
 - m. Ages/gender of Family members: N/A
 - n. Type of Training: One station unit training
 - o. Phase of Training: 3d week
 - p. Hold-under/Hold-over status:
 - q. Did incident occur while in Hold-under/Hold-over status:
 - r. Weather conditions at time of incident: Overcast, temp in low 70's
 - s. Other factors contributing to the incident (Screened for PTSD or TBI if deployed w/i last year):
 - t. Has the Brigade Commander notified the Commanding General: YES or NO
9. Publicity: None expected at this time
10. Commander Reporting: COL Vlastic, 434 FAB
11. Point of Contact: SFC Dill, SDNCO, 434 FAB, 442-0000.
12. Downgrading instructions: The FOUO protective marking may be removed on DD/MM/YYYY.

Appendix B Fort Sill Reportable Incidents

FCoE Cat	TRADOC Cat	IMCOM Cat	FORSCOM Cat	AFC Cat	Category 1 Serious Incidents/Commander's Critical Information Requirement: Commanders and Directors will immediately contact the SC or CoS (See Appendix D). Units immediately follow-up with 5Ws to FCoE Senior Leaders and SIR via email to usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil .
1.1	1.a	1.a	1.a	1.a	On- and off-post riots, serious disturbances, or demonstrations targeted against the Army or involving Army personnel.
1.2	1.b	1.b	1.b	1.b	War crimes, including mistreatment of enemy prisoners of war, detainees, displaced persons, retained persons, or civilian internees; violations of the Geneva Conventions; and atrocities.
1.3	1.c	1.c	1.c	1.c	Requests by members of the Army for political asylum in foreign countries or indications of defection.
1.4	1.d	1.d	1.d	1.d	Terrorist activities sabotage, and incidents, initiated or sponsored by known terrorists, dissident groups, or criminal elements that occur on an installation or involve military personnel or property off an installation.
1.5	1.e	1.e	1.e	1.e	Bomb or explosive incidents resulting in death, injury of military personnel, or damage to military property.
1.6	1.f	1.f	1.f	1.f	Incidents involving material damage that seriously degrade unit operational or training readiness.
1.7	1.g	1.g	1.g	1.g	Threats against government weapons and ammunition.
1.8	1.h	1.h	1.h	1.h	Information on threats, plans, or attempts to harm or kidnap, or other information bearing on the personal security of the President of the United States, Vice President of the United States, or other persons under U.S. Secret Service protection.
1.9	13	9	3	N/A	Information on threats, plans, or attempts to harm or kidnap, or other information bearing on the personal security of any Army senior leader. IMCOM Only (9) – Imminent threats to any senior Army Leader (Bn CDR or CSM and above, to include GS-15 civilians).
1.10	50	N/A	3.1	N/A	Training use of riot control agent or chemical/biological stimulants outside of established parameters.
1.11	1.i	17	1.i	1.i	Any actual or alleged Biological select Agents and Toxins (BSAT) and Chemical Agents or Research Chemical Agent incident.
1.12	1.j	1.j	1.j	1.j	Accidents/incidents involving Army chemical agent or research chemical agents. listed below will be reported: (1) The theft, loss, recovery, suspected theft, inventory shortage or overage, wrongful disposition, and unauthorized use and/or destruction of Army chemical agents or Army research chemical agent. (2) Attempts to steal or divert Army chemical agents or Army research chemicals outside of physical security controls. (3) Mishaps that result in observable or known occupational exposures to Army chemical agents due to failure of personal protective equipment (PPE) to provide protection (such as malfunctions, improper, or inadequate use of PPE). (4) Other Army chemical or Army research chemical agent incidents not identified above that the commander determines to be of immediate concern to HQDA based upon the nature, gravity, potential for adverse publicity, or potential consequences of the incident.
1.13	3.2	N/A	9	N/A	Any Soldier, Family Member, or DA Civilian who commits a serious crime that involves murder/attempted murder.
1.14	2.n	2.n	2.n	2.n	Kidnapping.

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1.15	28	2.q	2.q	2.q	Training and troop movement accidents resulting in serious injury or death to a non-Department of the Army entity or requiring air medical evacuation, hospitalization or medical condition causing immediate concern but no danger of life
1.16	2	2	2.m	2.m	Death (to include Alleged Suicide), serious bodily injury or threat to loss to life, limb, or eyesight of any Soldier, Dependent, DOD Civilian, or Reserve Officer Training (ROTC) Cadet assigned to TRADOC, Subordinate Organizations, or a TRADOC Subordinate Command Installation. (On or Off Post) If the manner of death of Soldier or Family Member is unknown, the incident will be reported as "undetermined manner of death" and the manner of death will be updated by add-on SIR as soon as determined. DA Form 1156 must be submitted to the Casualty Assistance Center (CAC) and units must submit DA Form 7747 (APPENDIX E) directly to HQDA NLT 24 hours after the incident. Include FCoE CoS, SGS and unit MFLCC on all traffic." -IMCOM ONLY (2) Death of an IMCOM dependent off post deemed criminal in nature. Very serious injury of a current senior US Army Leader, i.e., any Presidential appointed Department of Army Civilian., any GO or Senior Executive Service Member, SMA, COL or GS 15, any LTC BN CDR, or any CSM on the installation.
1.17	29	2	14	1b	Any Death on or off the Installation that does not meet criteria outline in FCoE 1.16. This includes death due to natural causes or under a doctor's care. DA Form 1156 must be submitted to the Casualty Assistance Center (CAC).
1.18	2.u	2.u	2.u	2.u	Serious child injury or death, not resulting from child abuse, while the child is in the Army's care at a nonmedical facility (that is, child development center, quarters-based family childcare home, youth activities center, and so on) or within an Army sponsored or sanctioned activity. This paragraph does not apply to sports injuries related to, or potentially inherent in, a youth activity or event.
1.19	34	2.t	2.t	2.t	Actual or alleged incidents of child abuse which takes place within an Army organizational setting or facility (for example, child development center, youth activities center, military treatment facility, gymnasium, and so on) or an Army sponsored or sanctioned activity (for example, quarters-based family child care home, youth sports or recreation activities, field trips, and so on) or within an Army organization setting in which the victim is sexually abused or is admitted to the hospital due to injuries incurred during the incident. (LIMDIS Only)
1.20	22	1	11	1c	Serious injury or life-threatening injury to an IMCOM, FORSCOM, AFC Soldier, Family Member, or DA Civilian that creates a danger of loss of life, limb, or eyesight. Very Serious injury to Senior Army (MIL/CIV) Leaders.
1.21	54	N/A	N/A	N/A	Trainee abuse or Platoon Sergeant, Drill Sergeant, Recruiter, ROTC/Junior ROTC cadre misconduct. (a) Allegations of Trainee abuse as defined in TRADOC Regulation 350-6, (any improper or unlawful physical, verbal, or sexual act against a Trainee; or acts involving a Trainee against Trainee). Trainee abuse, Platoon Sergeant, and Drill Sergeant misconduct will be reported in accordance with TRADOC Regulation 350-6. (b) Allegations of Platoon and Drill Sergeant misconduct not related to trainee abuse.

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1.22	11/46	5	N/A	N/A	Environmental accidents or incidents at an installation with a TRADOC SC that result in: (a) Any release of a hazardous substance (to include fuel) resulting in injury, death, evacuation of facilities, or potential severe degradation of the environment. Examples include spills of petroleum, oil, and lubrication products into storm drains or waterways; release of substances such as chlorine gas and other hazardous substances in reportable quantities or greater, as defined in Federal, state, and local regulations; or when effects cause illness to the exposed individual(s). (b) Serious or catastrophic failure to an operating system at a facility that has been licensed by a state or federal regulatory agency (for example, sewage treatment plant, drinking water treatment plant, hazardous waste treatment or storage facility, etc.). Particularly, if provisions in the permit and/or governing regulations require timely reporting to the regulatory agency with oversight authority, and it is reasonable to expect an enforcement action will follow. IMCOM ONLY- Environmental incident or action that has shut down operations or training at an installation due to spills, range fires, legal suits, admin order. Environmental incident requiring immediate notification to any DOD or external agency.
1.23	45	7	15	10	Any change in FPCON or changes to other Alert and Security Status Levels affecting TRADOC, Subordinate Organization or TRADOC SC Installations.
1.24	43	N/A	N-A	N/A	Incidents/accidents involving international students and international staff assigned to TRADOC commands, schools, centers, or activities. Reportable incidents/accidents include absent without leave, disciplinary problems, any training accident, or any accident-causing injury or death.
1.25	ARNORTH				Possible insider threat, active shooters, or workplace violence
1.26	2.y	13	2.y	2.y	Any other incident, event, or accident that may generate adverse publicity for the Army, USAFCoEFS, TRADOC, IMCOM, FORSCOM, AFC and Fort Sill.
1.27	7	16	7b	N/A	Imminent or forecasted natural or man-made disaster to include terrorist attacks impacting TRADOC / IMCOM Installation (tornado warning, earthquake, flooding, winter weather (impacting or causing closure or delay), major brush or wildfires. This includes Immediate Response (IR) actions.
1.28	49	CCIR IAW Army Directive 2020-16	33	8	Missing Person - This includes any SM designated as Duty status whereabouts unknown (DUSTWUN), Absent-Unknown (AUN), Absent without leave (AWOL) category by their chain of command IAW the FCoE Absent SM Well-Being Battle Drill.
1.29	N/A	N/A	N/A	N/A	Any situation caused by lack of resources or support creating an immediate life, health, or safety issue.
1.30	N/A	AMC CCIR # 1	N/A	2	Captured, Missing in Action (MIA), Killed in Action (KIA) or death, hostage, imminent threat, or serious injury of AMC personnel (Military/Department of the Army Civilian (DAC)/Contractor) in support of Contingency Operations.
1.31	35	23	21	21	No Notice Exercise/Actual deployment/redeployment of units on the installation that requires garrison's assets, resources, or support. Any no notice interoperability exercises involving AFC assets initiated by HQDA or higher.

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1.32	35	N/A	N/A	N/A	Deployment / Movement of U.S. Active Army, Reserve, National Guard assets ISO DSCA / HA Missions
1.33	N/A	8	N/A	N/A	Condition or issue that causes a reduction to the IMCOM Workforce due to funding, contract, labor issue, or other incident or issue that impacts installation operations.
1.34	31	N/A	N/A	N/A	Non-training accident/incident resulting in very serious injury (e.g., Loss of limb, eyesight, paralysis, critical condition, and acute life threatening medical condition) to Army personnel.
1.35	33	N/A	N/A	N/A	Theft, suspected theft, attempted theft, loss, or unaccounted Tactical/combat vehicles.
1.36	40	N/A	N/A	N/A	At least 14 calendar days prior to initiation of training or military activities, responsible Commanders report Foreign Military Units that will conduct scheduled military training or planned military activities on Total Army Installations in CONUS to include Who, What, Where When, and Why.

FCoE Cat	TRADOC Cat	IMCOM Cat	FORSCOM Cat	AFC Cat	Category 2 Serious Incidents/Commander's Critical Information Requirement: Commanders and Directors will report any of incident falling under the Category 2 criteria with a written OPREP submitted no later than 4 hours after the incident or discovery to the FSOC via email at usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil and by calling the FSOC at 580-442-3239/3240/3241.
2.1	2.a	2.a	2.a	2.a	Theft, suspected theft, wrongful appropriation, or willful destruction of government property or appropriated funds valued at more than \$100,000.
2.2	2.b	2.b	2.b	2.b	Theft, suspected theft, negligence, or conflict of interest involving Government non-appropriated funds or property valued at more than \$100,000.
2.3	2.c	2.c	2.c	2.c	Racially or ethnically motivated criminal acts.
2.4	2.d	2.d	2.d	2.d	Loss, theft, wrongful disposition, willful destruction, or mismanagement of the following: (a) Evidence as part of a law enforcement investigation. (b) Sensitive items, other than arms and ammunition, identified by Controlled Inventory Item Code 1-6, 8, 9, Q, R, or Y (see AR 710-2) (c) Controlled cryptographic items. (d) Drugs identified in 21 USC 13 (The Comprehensive Drug Abuse Prevention and Control Act of 1970) as Schedules I, II, III, IV, and V controlled substances. Schedules 2 through 5 drugs are Government-controlled medical substances and are identified as R and Q, controlled, medical items in the Federal Supply Catalog. Schedule I drugs, as identified in the act, are only used by DOD for research, and are not available through the supply system.
2.5	2.e	2.e	2.e	2.e	Wrongful possession, manufacture, or distribution of controlled substances, to include narcotics, drugs, or marijuana in the quantities of: (a) Cocaine, 100 grams or more. (b) Marijuana, 1000 grams or more. (c) Hashish, 1000 grams or more. (d) Heroin, 100 grams or more. (e) Methamphetamines or barbiturates, 100 grams or more. (f) LSD, 6 grams or more. (g) PCP, 100 grams or more. (h) For narcotics and dangerous drugs not listed, use quantities for like substances listed above.
2.6	2.f	2.f	2.f	2.f	Significant violations of Army standards of conduct, to include bribery, conflict of interest, or acceptance of gratuities by Soldiers, DA Civilians, or non-appropriated fund employees.
2.7	2.g	2.g	2.g	2.g	Incidents involving prisoners or detainees of Army confinement or correctional facilities to include escape from confinement or custody, disturbances which require the use of force, wounding, or serious injury to a prisoner, and all prisoner deaths.
2.8	2.h	2.h	2.h	2.h	Theft, loss, suspected theft, unaccounted or recovered arms, ammunition, and explosives (AA&E) in the quantities listed: (a) Any missile, rocket, mine, artillery, or mortar rounds (b) Any machine gun or automatic fire weapon (c) Any fragmentation, concussion, high explosive grenade, or other type of simulator or device containing explosive materials, including artillery or ground burst simulators (d) Any explosives, to include demolition explosives (detonation card, blocks of explosives (C-4) (e) One or more semi-automatic or manually operated firearms (f) Five or more rounds of ammunition greater than .50 caliber (g) 1000 or more rounds of .50 caliber or smaller ammunition.

FCoE Cat	TRADOC Cat	IMCOM Cat	FORSCOM Cat	AFC Cat	Category 2 Serious Incidents/Commander's Critical Information Requirement: Commanders and Directors will report any of incident falling under the Category 2 criteria with a written OPREP submitted no later than 4 hours after the incident or discovery to the FSOC via email at usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil and by calling the FSOC at 580-442-3239/3240/3241.
2.9	2.i	2.i	2.i	2.i	Actual or attempted break-in of arms rooms or storage areas for arms, ammunition, and explosives (AA&E).
2.10	2.j	2.j	2.j	2.j	Armed robbery or attempted armed robbery of AA&E.
2.11	2.k	2.k	2.k	2.k	Any evidence of trafficking of AA&E, such as bartering for narcotics or any other thing of value, to include taking AA&E across international borders, regardless of the quantity of AA&E involved.
2.12	2.l	2.l	2.l	2.l	Aggravated arson.
2.13	2.o	2.o	2.o	2.o	Major fires or natural disasters involving death, serious injury, property damage in excess of \$250,000, or damage that seriously degrades unit operational or training capabilities.
2.14	2.p	2.p	2.p	2.p	Group breaches of discipline involving 10 or more persons who collectively act to defy authority.
2.15	2.r	2.r	2.r	2.r	Maltreatment of Soldiers or DA Civilians to include assaults, abuse, or exploitation where the offender has a trainer, supervisor, or cadre-trainee relationship with the victim, regardless of whether they are members of the same organization. Instances of consensual sex are not reportable unless other considerations such as sexual harassment or adverse publicity are involved.
2.16	2.s	2.s	2.s	2.s	Violations of Army policy as it pertains to monitoring and recording of conversations (see AR 190-30 and AR 190-53), or acquisition and storage of non-affiliated U.S. person information (see AR 380-13).
2.17	2.v	2.v	2.v	2.v	Serious domestic violence incidents (unrestricted reporting only). This report will include whether the Soldier was deployed within the past year leading up to the incident. FORSCOM- Any serious domestic violence.
2.18	2.w	2.w	2.w	2.w	Incidents involving firearms that cause injury or death.
2.19	ARNORTH				Any incident involving a Service Member, Family Member and DOD Civilian in possession of unregistered Weapons and or Ammunition.
2.20	ARNORTH				Any incident involving any person in possession of an unregistered weapons and or ammunition on DOD owned or lease facilities.
2.21	2.x	2 x	2.x	2 x	Federal crimes reported under AR 381-10, when meet reporting criteria. (a) Espionage. (b) Sabotage. (c) Unauthorized disclosure of classified information. (d) Seditious conspiracy to overthrow the U.S. Government. (e) Crimes involving foreign interference with the integrity of U.S. Government institutions or processes. (f) Crimes involving intentional infliction or threat of death or serious physical harm. (g) Unauthorized transfer of controlled technology to a foreign entity.
2.22	3	n/a	N/A	N/A	Alleged Serious crime (that is, murder/attempt murder, domestic violence or intentional assaults causing serious bodily injury or larceny exceeding \$50,000, on or off the installation committed by or against a TRADOC Soldier, dependent, DA Civilian, contractor, Reserve Officer Training Corps (ROTC) Cadet.

FCoE Cat	TRADOC Cat	IMCOM Cat	FOSRCOM Cat	AFC Cat	Category 2 Serious Incidents/Commander's Critical Information Requirement: Commanders and Directors will report any of incident falling under the Category 2 criteria with a written OPREP submitted no later than 4 hours after the incident or discovery to the FSOC via email at usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil and by calling the FSOC at 580-442-3239/3240/3241.
2.23	52	N/A	N/A	N/A	Significant environmental injury to a TRADOC Soldier, dependent, or DA Civilian that could impact or potentially impact TRADOC missions (such as heat stroke, rhabdomyolysis, carbon monoxide poisoning, hypothermia, frostbite, heat exhaustion, and communicable illnesses, such as influenza, hepatitis, and West Nile virus). Consult with the local medical treatment facility for illnesses that exceed the expected baseline.
2.24	44	N/A	N/A	N/A	Communicable illnesses that exceed the expected baseline for those illnesses and unusual illnesses. Consult with the local medical treatment facility.
2.25	47	N/A	N/A	N/A	Suicide attempts, exhibiting indicators of serious violent acts, or self-inflicted potentially injurious behavior with a nonfatal outcome for which there is evidence (either explicit or implicit) of intent to die) of any military personnel, dependent, or DOD Civilians assigned to TRADOC, Subordinate Organizations, or TRADOC SC Installation. If attempted suicide involves a Soldier attending Initial Entry Training (BCT, OSUT, AIT) Officer Basic Training, then indicate this status in the SIT summary of incident section.
2.26	15	6	23	6	Aircraft accident or incident (Class B, C, and D). Any type of aircraft accident or incident that causes damage to aircraft or injury to personnel (manned or unmanned). Reporting requirements extend to tenant or transient aircraft from another service or command using TRADOC facilities or land in the geographic area of responsibility. Incidents involving UA or UAS operating in view of Army equities. Any threat against US Army personnel or equities. Any breach, potential attack, or threat against US Army facilities, equities, or structures. This applies to unauthorized personnel breaches at Army equities.
2.27	41	N/A	29	N/A	Command, Control, Communications, and Computers (C4) outages exceeding 8 hours. All installation operation centers and TRADOC activities will report planned and unplanned degradations of C4 capabilities (as defined in TRADOC 1-8, para-F-1). A reportable C4 degradation is: (a) The loss of 50 percent or greater of a specific communications capability listed in para-F-1 lasting longer than 8 hours. (b) Any degradation that results in a significant negative impact on the ability of the senior leader of a TRADOC activity to exercise command and control.
2.28	42	22	29	22	Major installation utilities/interruptions that impact operations and training exceeding 8 hours or create a life-threatening condition.
2.29	53	N/A		N/A	Suspected or confirmed information system incidents or intrusions. Incidents or events to be reported are defined in AR 25-2, para 4-21.

FCoE Cat	TRADOC Cat	IMCOM Cat	FORSCOM Cat	AFC Cat	Category 2 Serious Incidents/Commander's Critical Information Requirement: Commanders and Directors will report any of incident falling under the Category 2 criteria with a written OPREP submitted no later than 4 hours after the incident or discovery to the FSOC via email at usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil and by calling the FSOC at 580-442-3239/3240/3241.
2.30	53	11	N/A	N/A	<p>Suspected or Confirmed Information System incidents or intrusions, and PII breaches. This applies to all Soldiers and Civilian personnel assigned, attached, detailed, or on temporary duty with TRADOC and IMCOM organizations that control or collect PII.</p> <p>(a) Personal information. Information about an individual that identifies, links, relates, or is unique to, or describes him or her, for example, a Social Security Number (SSN); age; military rank; civilian grade; marital status; race; salary; home/office phone numbers; other demographic, biometric, personnel; medical; and financial information, etc. Such information is also known as PII (that is, information which can be used to distinguish or trace an individual's identity such as their name, SSN, date and place of birth, mother's maiden name, and biometric records including any other personal information which is linked or linkable to a specified individual. This information can be in hard copy (paper copy files) or electronic format, stored on personal computers, laptops, and personal electronic devices such as iPhones and found within databases. This includes, but is not limited to, education records, financial transactions, medical files, criminal records, or employment history.</p> <p>(b) PII breach. A loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for another than authorized purpose have access or potential access to PII, whether physical or electronic. This includes, but is not limited to, posting PII on public-facing websites (except in the case of approved public affairs releases in accordance with AR 360-1, para 5-3); sending via e-mail to unauthorized recipients; providing hard copies to individuals without a need to know; loss of electronic devices or media storing PII (for example, laptops, thumb drives, compact discs, etc.); use by employees for unofficial business and all other unauthorized access to PII.</p>
2.31	N/A	4	N/A	N/A	<p>Any incident occurring in a CYS Services program or facility that include:</p> <ol style="list-style-type: none"> 1. Injury to a child/youth sustained on a CYS Services program or facility that result in admission to a hospital or which prevents/precludes the child/youth from participating in school/child development center (CDC) Youth programs for more than three (3) days. 2. Child neglect or physical or sexual abuse allegations resulting in arrest of any person working or volunteering in any CYS Services program, even if the allegations did not involve a child enrolled in a CYS Services program. 3. Any substantiated child neglect or abuse charge. 4. Revocation or deferment of accreditation for any CDC or School Age Center. A new CCIR is required if allegation is substantiated.
2.32	37	14	25	23	<p>Any visit by the POTUS, VPOTUS, SECARMY, Chief of Staff of the Army, (CSA), Vice Chief of Staff of the Army (VCSA), Sergeant Major of the Army (SMA), the Assistant Secretary of the Army (IE&E) and all 3-star or 3-star equivalent and above personnel or elected/appointed Government Officials. To include foreign dignitaries.</p>

FcoE Cat	TRADOC Cat	IMCOM Cat	FORSCOM Cat	AFC Cat	Category 2 Serious Incidents/Commander's Critical Information Requirement: Commanders and Directors will report any of incident falling under the Category 2 criteria with a written OPREP submitted no later than 4 hours after the incident or discovery to the FSOC via email at usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil and by calling the FSOC at 580-442-3239/3240/3241
2.33	23	12	N/A	N/A	Incident or alleged incident of misconduct by a member of the IMCOM workforce to include fraud, waste, abuse, or corruption and suspension or relief of any LTC or above in a command position
2.34	N/A	8	N/A	N/A	Condition or issue that causes a reduction to the IMCOM workforce due to funding, contract, labor issue, or other incident or issue that impacts installation operations.
2.35	N/A	13	N/A	N/A	Potentially adverse public affairs issues on or off the installation that effects the mission or the ability to provide services to the IMCOM community.
2.36	N/A	15	N/A	N/A	Any major crisis resulting in disruption to installation operations, electrical outage, loss of water, sewage, heating, communications, cooling capabilities that effect quality of life or damage/destruction to the installation.
2.37	12	N/A	N/A	N/A	Any incident involving spillage of classified information. A spillage is classified information transferred over from secure internet protocol router network (SIPRNET) to non-secure internet protocol (NIPERNET), or other compromises of classified information to include electronic transfer, hard copy, documents, or equipment. See AR 25-2 (para 4-21) for more details.
2.39	N/A	18	N/A	N/A	Any report of suspicious package(s) at U.S. Army installations, facilities, or structures requiring explosive ordnance disposal (EOD)/chemical, biological, radiological, nuclear warfare support.
2.40	N/A	21	N/A	N/A	Incident of gross negligence or failure to respond to a housing related life, health, and safety work order by a private company, partner employee, contractor, or housing management; fraudulent or criminal conduct related to Army housing; allegations of retaliation by a private company/partner employee related to Army housing.
2.41	COVID-19 CCIR	COVID-19 CCIR	3b	N/A	Hospitalization of Soldier, DA Civilian, or contractor due to COVID-19
2.42	N/A	N/A	3j	N/A	Any incident that effects readiness.
2.43	4	3	N/A	N/A	Any report of sexual assault allegations (rape, sexual assault, sexual battery, or abusive sexual contact committed by or against a TRADOC Soldier, Dependent, DA Civilian, Contractor, or ROTC Cadet. IMCOM ONLY (3) Any sexual assault reported by any IMCOM assigned military or civilian employee.
2.44	5	N/A	N/A	N/A	Any instances of misconduct in which the alleged subject occupies a position of special trust or authority
2.45	6	N/A	N/A	N/A	Actual or anticipated requests for assistance to TRADOC, subordinate organizations, Or TRADOC subordinate command installations for defense support to civilian authorities or if TRADOC Commanders exercise immediate response for local civilian authorities to save lives, prevent human suffering, or mitigate property damage.
2.46	8	N/A	N/A	N/A	Foreign collection activities (surveillance, elicitation, solicitation, etc) targeting TRADOC Centers of Excellence, schools, personnel, and interests.
2.47	9	N/A	N/A	N/A	Developments in the operational environment (contemporary, mid-term, and far-term) that will impact the way in which TRADOC recruits, develops leaders, train and educate the force, and develops capabilities, concepts, and doctrine.
2.48	10	N/A	N/A	N/A	Indications and impacts of ongoing adversary cyber warfare efforts on TRADOC, Army, DIOD information systems across CONUS.

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2.49	18	Policy MEMO Breach	N/A	N/A	Any unauthorized / unidentified access onto an Army Installation when installation security measures fail to prevent access after access unauthorized / unidentified personnel are stopped and identities are confirmed, law enforcement determines person (s) presents no threat to installation or personnel, but the persons is (are) detained or not detained.
2.50	20	N/A	N/A	N/A	U.S. Army Class A Aviation Accident / Incident with or without loss of life.
2.51	48	N/A	N/A	N/A	Any reported case of Racism or Racist activity that results in serious physical injury, or where a Soldier, O4 and E8 or above or DA Civilian GS13 and above is the subject.
2.52	51	N/A	N/A	N/A	US Army Class B, C, and D Aviation Accident (Manned or Unmanned) / incident without the loss of life. (This extends to tenant and transient aircraft from other services or command using TRADOC facilities or land in the geographic AOR).
2.53	55	N/A	N/A	N/A	Any on/off post arrest/misconduct of permanent party or student (Any commissioned officer: MSG or above: Any Warrant Officer: Army GS-14 or above), at home station or while TDY to a CAC/TRADOC PME Course.

FCoE Cat	Category 3 Serious Incidents: Commanders and Directors will report any of incident falling under the Category 3 criteria with a written OPREP submitted no later than 8 hours after the incident or discovery to the FSOC via email usarmy.sill.imcom.mbx.ft-sill-eoc@army.mil and by calling the FSOC at 580-442-3239/3240/3241. Category 3 SIRs are distributed to the Command and supporting agencies on Fort Sill as required and are not forwarded to ACOM EOC.
3.1	All Class A, Class B, or Class C ground accidents. Any unplanned event or series of events that results injury, or illness to personnel, or damage to or loss of equipment or property. Class C accident: (1) The resulting total cost of property damage is \$50,000 or more but less than \$500,000. (2) A nonfatal injury or occupational illness that causes 1 or more days away from work or training beyond the day or shift on which it occurred; or (3) Disability at any time (that does not meet the definition of Class A or Class B and is a day(s)-away-from-work case).
3.2	Fires or other natural disasters causing the destruction of 100 or more acres or any property damage under \$250,000. This requirement includes all property located on the installation, or Army owned/leased property, including USAR centers, not located on but supported by the installations.
3.3	Driving under the influence (DUI), Driving while intoxicated (DWI) or public intoxication by any Fort Sill Soldier.
3.4	Suicide ideation or gesture by a Fort Sill Service Member, DA Civilian or Family Member based on an authoritative medical physician or a behavioral health specialist's diagnosis. (Actual or attempted suicide is Category 1 or 2)
3.5	Any heat or cold weather injury involving a Fort Sill Soldier not requiring evacuation to RAHC or local hospital.
3.6	Training incidents: Accidents involving groups of Soldiers, any incident involving a weapon during training, any incident considered to be unusual in nature, or any training incident involving the hospitalization of a Soldier.
3.7	On post or off post non-training related firearm incident involving a Fort Sill Soldier.
3.8	Actual or alleged incidents of significant security violations at an Access Control Point (ACP).
3.9	Uncontained release of HAZMAT involving clean-up or monitoring by non-organic activities (Fire Department, Environmental, etc.).
3.10	Firing Incident/Range Safety Violation (a) Impact outside of Fort Sill reservation or explosion off post (b) Violation of Safety Box (c) Violation of Range Safety regulations that result in suspension of training or loss of OIC or RSO authority
3.11	Any loss of classified material either physical or digital.
3.12	Any Fallen Warrior flight arrival into the Fort Sill Casualty Assistance Region.
3.13	Minor release of HAZMAT (5 gallons or less).
3.14	Any Officer or Senior NCO (E7 or above) misconduct.
3.15	Loss or interruption of support provided by supporting commands (IMCOM, AMC, NETCOM, FORSCOM, AFC or MEDCOM). Render the report a minimum of five days before the projected loss of support.
3.16	Hospitalization of a Soldier, Sailor, Marine, Airmen or DA Civilian for greater than 72hrs.
3.17	The arrest or apprehension of a Soldier or DA Civilian by local or military law enforcement for a non-serious crime
3.18	Cancellation or non-conduct of a scheduled class due to required resources not being available or students unable to attend the course. Render the report a minimum of seven days before the projected cancellation or non-conduct of a scheduled class.
3.19	Any other incident determined by a Commander to be of immediate concern to the Fort Sill Commander or ACOM Commander. Decision will be based on the nature, gravity, and potential for adverse publicity, and consequences as the result of the incident.
3.20	Any Service Member designated as AWOL or in desertion, or any Absent Unknown Service member that does not meet the criteria for Cat. 1.28
3.21	Any formal complaint made pursuant to Chapter 6, AR 600-20, Military Equal Opportunity Policy, and Program. *Do not submit name(s), age, race, position, or unit of the complainant. *
3.22	Any black mold found in barracks.

Appendix C

Fort Sill Commanding General Wake Up Criteria	CG	DtCG	CoS	G3/5/7	
Current as of: 1 October 2021					
FCoE Commander's Critical Information Requirements (CCIR)					
Training Accidents resulting in death or multiple serious injuries involving FSOK personnel (Military, Civilian or Immediate Family Members). Immediate notification to DCG, TRADOC required – phone and 7Ws email	I	E	E	E	
Death or very serious injury (risk of loss of life, limb, or eyesight) to personnel assigned to FSOK (Military, Civilian, or Immediate Family Member). Immediate notification to DCG, TRADOC required – phone and 7Ws email	I	E	E	E	
Sexual Assault where a TRADOC Soldier in a position of Significant Trust and Authority (POSTA) is involved, i.e.: Drill Sergeant, Recruiters, PMSs, SARC/VA/SHARP personnel. Immediate notification to DCG, TRADOC is required – phone and 7Ws email	I	E	E	E	
Credible threats to FSOK personnel or facilities that lead to FPCON changes. Immediate notification to DCG, TRADOC is required – phone and 7Ws email	I	E	E	E	
Incidents that will result in negative media coverage or congressional interest. Only if negative national media is expected - Immediate notification to DCG, TRADOC is required – phone and 7Ws email	I	E	E	E	
Natural disaster/extreme weather (example: wildfire, fire on FSOK or tornado) that has the potential to threaten lives or causes significant infrastructure damage	I	E	E	E	
Incident of extreme violence (murder, kidnapping, suicide, terrorism, or hostage situation) on FSOK or involving personnel assigned to FSOK.	I	E	E	E	
Aviation Class A or B accident and/or incident involving an aircraft originating from HPAAF	I	E	E	E	
Hazardous chemical incident causing injury or environmental incident to include but not limited to CBRN event.	I	E	E	E	
Serious incident (example: DUI alcohol or drug arrest) of a Senior Leader (BN CDR/CSM or above)	I	E	E	E	
Report of aggressive breed dog or aggressive behavior (charging, biting, mauling) by a dog on FSOK.	FL	E	E	E	
FA/ADA Firing Incidents on FSOK.	FL	E	E	E	
Change in readiness posture or activation of any GRF/Rapid deployable unit assigned to FSOK.	FL	E	E	E	
MILAIR or DV flight activity at HPAAF or LFSRA	E	E	E	E	
GO/FO (active and retired) presence or plans to visit	E	E	E	E	
Congressional Investigations	E	E	E	E	
Other Reporting Requirements-Reportable SIRs IAW CHAP 8 & 9, AR 190-45, TR 1-8, USAFCOEFS 1-8.					
Category 1 SIR	I	E	E	E	
Category 2 SIR	E	E	E	E	
Category 3 SIR	E	E	E	E	
Commander's Discretion: Incident is of immediate concern to FCoE	CoS, G3/5/7 Determine message				
Notes:					
<ul style="list-style-type: none"> - Wake up criterial is supplemental guidance and does not eliminate or supersede SIR reporting requirements. - Commanders make final determination on other/additional matters that may require immediate notification to Senior Commander. - Send 5W emails to: CG; Cc: FCOE CSM, DtCG, CoS, DCoS, G3/5/7 - If the CG is unavailable call the CoS, then G3/5/7 in sequential order until contact is made. 					
Legend:					
I	Immediate, all hours Phone call; followed up with 5Ws	FL	First light 0600-0630, 7 Days a week Phone call; followed up with 5Ws	E	Generate an email

Appendix D

COMMANDERS SUSPECTED SUICIDE EVENT REPORT For use of this form, see PAM 600-24; the proponent agency is DCS, G-1.			
PRIVACY ACT STATEMENT			
AUTHORITY: 10 USC 7013, Secretary of the Army, 10 USC 7381, Fatality reviews and DA Pamphlet 600-24, Health Promotion, Risk Reduction, and Suicide Prevention.			
PRINCIPAL PURPOSE: To record information on every suicide or equivocal death which is investigated as a possible suicide.			
NOTE: This system of records contains protected health information. The DoD Health Information Privacy Regulation (DoD 6025.18-R) issued pursuant to the Health Insurance Portability and Accountability Act of 1996, applies to most such health information. DoD 6025.18-R may place additional procedural requirements on the uses and disclosures of such information beyond those found in the Privacy Act of 1974, as amended, or mentioned in this system of records notice. For additional information see the System of Records Notice(s) AD600-63 DAPE G-1, Commander's Risk Reduction Toolkit (May 01, 2014, 79 FR 24690) at https://dodid.defense.gov/Privacy/QRNs/index/DCD-wide-QORN-Article-View/Article/57076/a0600-63-stage-a-1-0 .			
ROUTINE USE(S): There are no specific routine uses anticipated for this form; however, it may be subject to a number of proper and necessary routine uses identified in the system of records notice specified in the purpose statement above.			
DISCLOSURE: Disclosure is voluntary. However, failure to provide information may result in incorrect identification.			
SECTIONS I, II & III TO BE COMPLETED BY THE COMMANDER			
COMMANDER	LAST NAME	FIRST NAME	MI RANK
	INSTALLATION	UNIT	UIC
DATE TIME GROUP (DTG) OF REPORT	LOCAL DTG		
SECTION I - SERIOUS INCIDENT REPORT (SIR) (See AR 600-63, paragraph 4-10a.(1); AR 190-45)			
SUBMIT TO: usarmy.pentagon.hqda-dca-g-1.mbx.caser@mail.mil within 24 hours of the incident, IAW AR 190-45, para 9-2b			
In accordance with AR 25-22, AR 190-45, and DOD 5400.7-R, information contained in this report is law-enforcement sensitive, confidential and private in nature, and any further distribution (forwarding to unauthorized personnel) without the authorization of the reporting command's installation PM or DES will be in violation of the UCMJ and USC.			
Line 1	DATE OF INCIDENT: _____		
Line 2	TIME OF INCIDENT: _____		
Line 3	LOCATION OF INCIDENT: _____		<input type="checkbox"/> On-Post <input type="checkbox"/> Off-Post
DECEDENT'S INFORMATION			
Line 4	a. NAME: _____ (Last) _____ (First) _____ (MI)		
	b. RANK: _____		
	c. DOD ID: _____		
	d. COMPONENT/DUTY STATUS: _____ / _____		
	e. PMOS/BRANCH: _____ / _____		
	f. SEX: _____		
	g. DATE OF BIRTH (YYYYMMDD): _____		
	h. AGE: _____		
	i. RACE/ETHNICITY: _____ / _____		
	j. UNIT: _____		
Line 5	SUMMARY OF INCIDENT (Limited to 250 words. Use continuation page as necessary.) _____ _____ _____		
NEXT OF KIN NOTIFICATION IAW AR 638-8, CHAPTER 4			
Line 6	a. NAME: _____		
	b. RELATIONSHIP: _____		
	c. NOTIFIED: _____		
UNIT POINT OF CONTACT			
Line 7	a. NAME: _____		
	b. RANK: _____		
	c. E-MAIL: _____		
	d. TELEPHONE: _____		
SECTION I - SERIOUS INCIDENT REPORT (SIR)			
COMMANDER'S SIGNATURE	_____		DATE

Appendix E

USAFCoEFS Missing Service Member Products

USAFCoEFS Missing Service Member Products are located at:

<https://intranet.tradoc.army.mil/sites/fcoesgs/Shared%20Documents2/Forms/AllItems.aspx?RootFolder=%2Fsites%2Ffcoesgs%2FShared%20Documents2%2FMissing%20Service%20Member%20Products&FolderCTID=0x0120004585F90D8338624F865BDB8F7A061C29&View=%7BCDFE0C4B%2D2D62%2D4DE8%2DB9AF%2DD418B2361A32%7D>.

Appendix F
USAFCoEFS Service Member Fatality Products

USAFCoEFS Service Member Fatality Products are located at:

<https://intranet.tradoc.army.mil/sites/fcoesgs/Shared%20Documents2/Forms/AllItems.aspx?RootFolder=%2Fsites%2Ffcoesgs%2FShared%20Documents2%2FService%20Member%20Fatality%20Products&FolderCTID=0x0120004585F90D8338624F865BDB8F7A061C29&View=%7BCDFE0C4B%2D2D62%2D4DE8%2DB9AF%2DD418B2361A32%7D>.

Appendix G References

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Glossary

Abbreviations

ACOM

Army Command

AFC

US Army Futures Command

AMC

Army Materiel Command

APC

Access Control Points

CCIR

Commander's Critical Information Report

CDC

Child Development Center

CG

Commanding General

CoS

Chief of Staff

CSM

Command Sergeant Major

CYSS

Child Youth and School Services

DA

Department of Army

DCoS

Deputy Chief of Staff

DtCG

Deputy to Commanding General

DES

Directorate of Emergency Services

DPTMS

Directorate of Plans, Training, Mobilization, and Security

EOC

Emergency Operations Center

FORSCOM

US Army Forces Command

FPCON

Force Protection Condition

FSOC

Fort Sill Operations Center

FCOE

Fires Center of Excellence

GC

Garrison Commander

H1N1

Haemagglutinin Type 1 and Neuraminidase Type 1 (influenza strain; aka swine flu)

HAZMAT

Hazardous Material

HQ

Headquarters

IMCOM

Installation Management Command

MEDCOM

Medical Command

NAF

Non-Appropriated Fund Employees

NETCOM

Network Enterprise Technology Command

OPREP

Operations Report

PII

Personal Identification Information – refer to personnel information, concerning SSN, date of birth, rank

SC

Senior Commander

SIR

Serious Incident Report

SJA

Staff Judge Advocate

SSN

Social Security Number

STRATCOM

Strategic Communications

USACIDC

United States Army Criminal Investigation Command

USAFCoEFS

United States Army Fires Center of Excellence and Fort Sill