



**DEPARTMENT OF THE ARMY**  
**U.S. ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, U.S. ARMY GARRISON FORT SILL**  
**462 HAMILTON ROAD, SUITE 120**  
**FORT SILL OK 73503-1340**

AMIM-SIG-ZA (600-55a2)

13 June 2024

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Non-Tactical Vehicle Licensing, Training, and Testing Waiver for Gross Vehicle Weight Rating of less than 10,000 pounds, GC Policy Memorandum 24-13**

**1. References:**

- a. AR 600-55 (The Army Driver and Operator Standardization Program)
- b. AR 385-10 (The Army Safety and Occupational Health Program)
- c. Standard Operating Procedure (Roadside Inspection Program)

**2. Applicability:** This policy applies to all tenant units residing on Fort Sill, activities, and staff elements operating government owned vehicles or Department of Defense commercially leased vehicles.

**3. Policy:** Operators of Non-Tactical Vehicles (NTV) with a Gross Vehicle Weight Rating (GVWR) of less than 10,000 pounds are not required to attend training and testing requirements or obtain an Operational Form (OF) 346 (US Government Motor Vehicle Operator's Identification Card) or DA Form 5984-E (SAMS-E Operators Permit) provided the driver has a valid State driver's license. However, this waiver does not apply to military or Civilian operators of emergency vehicles (police vehicles, ambulances, fire trucks, crash-rescue vehicles, etc.), buses designed to transport over 12 passengers, motorcycles, mopeds, all-terrain vehicles (ATV), Tactical Vehicles, or whose duties require transporting hazardous material.

a. This policy sets NTV licensing requirements guidelines for military or DA Civilian personnel assigned to Fort Sill that operate Army-owned, General Services Administration owned, or commercially leased NTV with a GVWR of less than 10,000 pounds. This policy is for sedans, pickup trucks, and vans that are used for daily back and forth missions. This policy does not affect licensing requirements for vehicles with a GVWR of less than 10,000 pounds that transport hazardous materials or large numbers of personnel such as troop transport trailers.

b. This policy is intended to relieve the burden of testing, training, tracking, and inspecting license requirements for vehicles that a valid State licensed operator is already trained to drive. This does not relieve the burden of commanders or supervisors from the responsibility of interviewing and selecting responsible drivers.

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c. This waiver only applies to the licensing requirement of NTV below the GVWR of 10,000 pounds or less. All other regulations and policies governing the responsibilities and use of NTV remain in effect.

d. For the waiver to apply, DOD Military and Civilian personnel must have the following in their possession:

(1) A valid State or Host Nation motor vehicle operator's license (whichever applies) for the size and class of vehicle they will operate.

(2) DOD Identification card.

(3) Accident Avoidance Training Completion Certificate.

(4) A valid dispatch as verified on the DA Form 5982, Dispatch Log.

(5) Commercial Driver's License (CDL). Army Civilian personnel transporting hazardous materials must have a CDL with proper endorsements if required.

e. This waiver does not apply to:

(1) Operation of forklifts, emergency vehicles, or buses/vans (over 12 Passengers).

(2) Operating motorcycles, mopeds, and ATV.

(3) Operating tactical vehicles.

(4) The transportation of hazardous materials.

(5) The towing of trailers.

(6) DOD Contractor employees shall not be issued OF 346, U.S. Government Motor Vehicle Operator's Identification Card. DOD Contractor employees assigned to operate either Government owned or leased equipment in the performance of their contract shall be certified, by the contractor and at the contractor's expense, as being fully qualified to operate the vehicles/equipment to which they are assigned. The Prime contractor shall document all operator qualifications. This documentation shall be provided to the Administrative Contracting Officer before any contract employee engages in any mode of equipment operation. The Administrative Contracting Officer shall retain documentation.

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4. This USAG Policy Memorandum supersedes GC Policy Memorandum 22-13, 14 October 2022, Subject - Non-Tactical Vehicle (NTV) Licensing, Training, and Testing Waiver for Gross Vehicle Weight Rating (GVWR) of less than 10,000 pounds.
5. Expiration. This policy will remain in effect until superseded or rescinded.



DEREK R. BAIRD  
COL, FA  
Commanding

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