



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON FORT SILL
462 HAMILTON ROAD, SUITE 120
FORT SILL OK 73503-1340

AMIM-SIG-ZA (25-50a)

20 August 2024

MEMORANDUM FOR Deputy Garrison Commander, U.S. Army Garrison Fort Sill
(AMIM-SIG-ZB/Ms. Sibilla)

SUBJECT: Delegation of Authority to Act as Initial Denial Authority for Freedom of
Information Act Requests

1. References:

- a. The Department of Army Freedom of Information Act Program, 32 Code of Federal Regulations (CFR) Part 286, 5 January 2017
- b. Army Regulation 25-55 (The Department of the Army Freedom of Information Act Program) paragraph B-25
- c. Army Material Command Delegation of Authority No. 2023-22 (Delegation of Initial Denial Authority) 24 April 2023
- d. HQ IMCOM, OPORD 23-048: Initial Denial Authority (IDA) Delegation to the IMCOM Directorates (ID) (R, S, T, E, P) and United States Army Environmental Command (USAEC) (U)

2. Purpose: This delegation is executed in accordance with the provisions in references a through d; and pursuant to authority delegated in reference c.

3. Effective 17 July 2024, U.S. Army Garrison, Fort Sill, Oklahoma, Deputy Commander, is delegated to act on my behalf as the IDA for Freedom of Information Act (FOIA) requests. This delegation complies with the amended (5 U.S.C. §522), for records and emails of U.S. Army Garrison, Fort Sill. This includes activities relating to facilities and housing activities and support activities within the Garrison area of responsibility. Additionally, records related to MWR activities, NAF, and contracts are included.

4. Coordinate with the IMCOM FOIA/Privacy Act Officer at IMCOM FOIA Requester Center email: usarmy.sill.id-training.mbx.ft-sill-foia@army.mil, before forwarding complete IDA packets for action and direct response in accordance with b, paragraph 5-7d.

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5. The point of contact for this action is Mr. Anthony X. Montero, Installation Freedom of Information Act Officer at (580) 442-6172 or anthony.x.montero.civ@army.mil.

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DEREK R. BAIRD
COL, FA
Commanding

CF:
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HQ, IMCOM
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