



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY FIRES CENTER OF EXCELLENCE AND FORT SILL
455 MCNAIR AVENUE, SUITE 113
FORT SILL, OKLAHOMA 73503-9016

ATZR-CB (715-5)

12 October 2021

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fires Center of Excellence (FCoE) Approval Thresholds for Acquisition Management and Oversight (AMO) Packages

1. Reference. TRADOC Regulation 5-14, Acquisition Management Oversight
14 February 2018
2. Purpose. To provide thresholds for approving the acquisition of services and supplies within the FCoE.
3. Responsibilities. Commanders and Directors will ensure internal procedures are in place to provide for the staffing and approval of AMO packages as outlined below. Commanders and Directors will endorse the TRADOC Form 5-14 (Page 2, Block G) in the TRADOC Contract Database (TCD) prior to staffing the AMO packet through the FCoE G8: Commandant and Directors may delegate signature authority to the Deputy Commander/Deputy Director (O5/GS14) only in the absence of the Commander/Director.
 - a. Services. Staff all AMO packages resulting in a formal contract for acquisition of services and supplies that include any touch labor (any hands-on services provided by a contractor), regardless of cost or method of payment, through the FCoE G-8 for approval using TRADOC Form 5-14 (Page 2, Block J). Utilize the following thresholds:
 - (1) LEVEL 1: All service requirements less than the Simplified Acquisition Threshold (SAT) of \$250K require DtCG/SES approval. This authority may not be delegated further.
 - (2) LEVEL 2: All service requirements greater than, or equal to \$250K and less than \$10M require DtCG/SES approval. This authority may not be delegated further.
 - (3) LEVEL 3: All service requirements greater than, or equal to \$10M and less than \$250M require TRADOC DCG, TRADOC G-8, or CG, CAC approval. Further delegation requires TRADOC Commanding General approval. TRADOC DCG approves all service requirements greater than, or equal to \$250M.

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b. Supplies. Staff all AMO packages resulting in a formal contract for acquisition of supplies through the FCoE G-8 for approval based on the aggregate contract amount utilizing the following thresholds:

(1) LEVEL 0: All supply requirements less than \$100K. All supply/product requirements that result in the issuance of a contract by a contract activity require AMO approval. All conferences, regardless of cost, require AMO approval. All supply/product requirements procured through SAT Supply Procurement Program (S2P2) do not require AMO approval. Proponent School Commandants, regardless of rank, assistant commandants/commanders/deputy commanders/chiefs of staff or HQ staff principals in the grade of O-6, GS-15, or higher may approve supply requirements less than \$100K.

(2) LEVEL 1: All supply requirements greater than \$100K and less than \$5M require DtCG/SES approval. This authority may not be delegated further.


(3) LEVEL 2: All supply requirements greater than, or equal to \$5M and less than \$10M require DtCG/SES approval. This authority may not be delegated further.

(4) LEVEL 3: All supply requirements greater than, or equal to \$10M and less than \$250M require TRADOC DCG, TRADOC G-8, or the CG, CAC approval. Further delegation requires TRADOC Commanding General approval. TRADOC DCG approves all supply requirements greater than, or equal to \$250M.

c. Offloads. All requests for offload support (service and supply) from another agency require an offload justification memorandum. GO/SES are the signature authority for offload justification memorandum.

4. These thresholds will remain in effect until superseded or revoked.

5. The point of contact is the Directorate of Resource Management Acquisition Management Division Chief, Mr. Terry Lescasse, at (580) 442-3301, or email at thierry.lescassee.civ@mail.mil.



JOE E. GALLAGHER
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DISTRIBUTION:

All FCoE Commanders/Commandants/Directors