



General Laborer

 TRAX International / Norman, OK

Classification: Non-Exempt

Apply online: www.traxintl.com

Position Purpose:

The General Laborer will perform general maintenance duties at NCED.

Duties and Responsibilities:

- Loads and unloads furniture and related materials onto and off trucks, ensuring the appropriate padding and ropes are used to prevent damage.
- Moves supplies and material to proper location using the appropriate equipment.
- Moves and arranges heavy pieces of office furniture, equipment, and machinery.
- Operates forklifts, mechanical lift gates, and mechanical platforms to facilitate loading and loading materials.
- Arranges and sets up furniture, cubicles, partitions, assemble misc. office and classroom furniture including chairs.
- Performs snow removal.
- Performs general maintenance duties.
- Performs other duties as assigned.

Pay Rate: \$16.48 per hour

Required Skills and Qualifications:

- Must be at least 17 years of age.
- Must be able to use "down-time" effectively to the benefit of the company.
- Must have a well-mannered customer service attitude.
- Must be able to operate lawn care equipment including, but not limited to, tractor, weed eater, edger, hedge trimmer, push mower, chain saw, and ride on mower, etc.
- Must be punctual, responsible, and dependable.
- Must demonstrate motivation, initiative, and reliability.
- Must be able to work as part of a team, fostering teamwork in a dynamic environment.
- Must be detail oriented.

- Must be willing to cross-train in other areas.
- Excellent verbal and written communication skills.

Physical Requirements:

- Must be able to wear appropriate Personal Protective Equipment (PPE) for work tasks assigned.
- Must be able to work outdoors for long and varied hours, sometimes in extreme weather conditions.
- Must be capable of lifting 70 pounds unassisted.
- Must be able to ascend and descent equipment, including but not limited to, ladders, scaffolds, lifts, etc.
- Must be capable of frequent bending, squatting, crouching, kneeling, climbing, and stooping, sometimes for long periods.
- Must be able to stand and walk for extensive periods of time.
- Must be capable of performing manual repetitive activities.
- Must have good manual dexterity.

Terms of Employment and Eligibility Requirements

- Must pass pre-employment background screening.
- Must pass a pre-employment drug screening.
- Must be legally authorized to work in the United States.

The lists above are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel in this position. TRAX International reserves the right to make changes to the job description whenever necessary.

TRAX is committed to an inclusive and diverse workplace that values and supports contributions of all individuals. TRAX is an equal opportunity employer of minorities, females, protected veterans, and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, age, familial status, pregnancy, ancestry, national origin, handicap, gender identity or expression, protected genetic information, disability status, protected veteran status, or any other characteristic protected by law.

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