



# FORT SILL LEGAL ASSISTANCE



## PAROLE IN PLACE

### What is Parole in Place (PIP), and how does it work for my family?

Parole in Place (PIP) is the process that allows **an eligible applicant who entered the United States unlawfully to adjust their immigration status** from within the United States.

The U.S. Citizenship and Immigration Services (USCIS) grants Parole in Place on a case-by-case basis for urgent humanitarian reasons or significant public benefit. However, the USCIS is more likely to grant it in cases where service members would be directly affected by the family member's departure from the United States.

You may be eligible for parole in place in **one-year increments** if you are the spouse, widow(er), parent, son, or daughter of the following:


- An active-duty member of the U.S. armed forces;
- An individual in the Selected Reserve of the Ready Reserve; or
- An individual who (whether still living or deceased) previously served on active duty or in the Selected Reserve of the Ready Reserve and was not dishonorably discharged.

### How do I request Parole in Place?

Please follow these three steps:

#### **STEP ONE: Complete Form I-131**

Complete Form I-131, Application for Travel Document in type or blank ink.

|   |  |  |   |   |
|---|--|--|---|---|
|  |  | <b>Application for Travel Document</b><br>Department of Homeland Security<br>U.S. Citizenship and Immigration Services   |   | USCIS<br><b>Form I-131</b><br>OMB No. 1615-0013<br>Expires 04/30/2022 |
| <b>For USCIS Use Only</b>   | <b>Receipt</b>   | <b>Action Block</b>  | <b>To Be Completed by an Attorney/ Representative, if any.</b>  |   |
|   | <input type="checkbox"/> <b>Document Hand Delivered</b><br>By: _____ Date: ____/____/____  |  | <input type="checkbox"/> Fill in box if G-28 is attached to represent the applicant.                      |   |
|   | <b>Document Issued</b>   |  |   |   |
|   | <input type="checkbox"/> Re-entry Permit (Update "Mail To" Section) <input type="checkbox"/> Refugee Travel Document (Update "Mail To" Section)<br><input type="checkbox"/> Single Advance Parole <input type="checkbox"/> Multiple Advance Parole Valid Until: ____/____/____ | <b>Mail To (Re-entry &amp; Refugee Only)</b><br><input type="checkbox"/> Address in Part 1<br><input type="checkbox"/> US Consulate at: _____<br><input type="checkbox"/> Intl DHS Ofc at: _____ | Attorney State License Number:<br><div style="border: 1px solid black; height: 20px; width: 100%;"></div> |   |
| <b>▶ Start Here. Type or Print in Black Ink</b>                                     |  |  |   |   |

You **must** handwrite "Military PIP" in Part 2 instead of checking a box.

You will **not** have to pay the fee for this form.

The form and instructions are online at: <https://www.uscis.gov/i-131>.

**\*\*Please pay attention to the expiration date on your form and ensure that it is up to date.**

## **STEP TWO: Attach Required Evidence to Form I-131**

1. Attach evidence of your family relationship, such as:
  - a. Marriage certificate
  - b. Documentation of termination of a previous marriage
  - c. Son or daughter's birth certificate
  - d. Military member's birth certificate with parent's name
  - e. Proof of enrollment in the Defense Enrollment Eligibility Reporting System (DEERS)
2. Evidence that your family member is a current or former member of the U.S. armed forces, such as a photocopy of the front and back of the service member's military identification card or DD Form 214.
3. Two identical, color passport-style photographs with white or off-white backgrounds.
4. Evidence of any additional favorable discretionary factors that you would like us to consider (such as pregnancy).

\*\*\*Your I-131 form may require additional evidence; please make sure to check your document's requirements before filing.

## **STEP THREE: File Form I-131**

Please ensure that all sections of your form are filled out; use N/A if not applicable to your application. USCIS will reject forms that are missing the following:

- Part 1- Information About You
- Part 2 – Application Type

**Do NOT forget to sign your form.**

\*\*\*Check the Filing Addresses for Form I-131 webpage for information on where to mail your application at <https://www.uscis.gov/i-131-addresses> and then mail your application and attached evidence to the proper address.

### **How Can I Get an Electronic Confirmation of My Application?**

You may also choose to receive an email or text message when USCIS accepts your form. To do so, you must complete Form G-1145, E-Notification of Application/Petition Acceptance, and clip it to the front of the petition. You can find Form G-1145 at <https://www.uscis.gov/g-1145>.

### **What if my application is denied?**

If USCIS does not grant your family member's request, they may have to return to their home country. However, once they leave, they may be subject to a three- or ten-year bar to reentry. Therefore, it is imperative that you discuss this application with an experienced immigration attorney before they apply.

### **What if I need help with my application?**

Current members of the military and their families, as well as veterans, may call the USCIS toll-free military helpline at 877-CIS-4MIL (877-247-4645, TTY 800-877-8339) or

by sending an email to **militaryinfo@uscis.dhs.gov**. Representatives can answer your questions Monday through Friday from 0800 AM - 1600 PM CST, excluding federal holidays.

You can also find guidance on how to fill out your forms at **<https://www.uscis.gov/forms/filing-guidance/form-filing-tips>** and **<https://www.uscis.gov/forms/filing-guidance>**.

*Updated November 2022*

**This Information Paper provides only basic information and is not intended to serve as a substitute for personal consultation with a Legal Assistance Attorney. To schedule an appointment with a Legal Assistance Attorney, please contact the Legal Assistance Office at (580) 442-5058. The Fort Sill Legal Assistance Office is located on the 4th Floor of Building 4700 (Welcome Center) at 4700 Mow-Way Road, Fort Sill, Oklahoma 73503.**