



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY FIRES CENTER OF EXCELLENCE AND FORT SILL
455 MCNAIR AVENUE, SUITE 100
FORT SILL, OKLAHOMA 73503

ATZR-CS

JUL 12 2024

MEMORANDUM FOR DISTRIBUTION

SUBJECT: United States Army Fires Center of Excellence and Fort Sill Fiscal Year 2025 (FY25)
Holiday Observances; Weekend Training

1. References:

- a. Army Regulation 600-8-10, Leaves and Passes, 3 June 2020
- b. Memorandum, HQ TRADOC, ATCS-XS (630), 27 November 2023, subject: HQ TRADOC FY25 Holiday Observances and Organization Day

2. Fort Sill FY25 holiday schedule follows:

a. Public holiday observances:

14 October 2024	Columbus Day
11 November 2024	Veterans Day
28 November 2024	Thanksgiving Day
25 December 2024	Christmas Day
1 January 2025	New Year's Day
20 January 2025	Martin Luther King Jr. Day
17 February 2025	Presidents' Day
26 May 2025	Memorial Day
19 June 2025	Juneteenth National Day
4 July 2025	Independence Day
1 September 2025	Labor Day

b. Training holiday observances:

11 October 2024	Friday before Columbus Day
8 November 2024	Friday before Veterans Day
29 November 2024	Friday after Thanksgiving Day
24 December 2024	Tuesday before Christmas Day
31 December 2024	Tuesday before New Year's Day
17 January 2025	Friday before Martin Luther King Jr. Day
14 February 2025	Friday before Presidents' Day
18 April 2025	TRADOC Spring Holiday
23 May 2025	Friday before Memorial Day
20 June 2025	Friday after Juneteenth National Day
7 July 2025	Monday after Independence Day
29 August 2025	Friday before Labor Day

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3. Dependent upon mission and operational requirements, treat the days in subparagraph 2b as training holidays for military personnel. When requested, and with supervisory approval, Civilian personnel may use annual or other appropriate leave on training holidays.

4. The United States Army Fires Center of Excellence and Fort Sill holiday season is 20 December 2024 to 2 January 2025. Fort Sill units, agencies, and activities will remain operational (half day schedule is based on the O6-Level Commander/Director's mission requirements) through the holiday period, except for the Christmas and New Year's days off and designated training holidays. Employing a "day-on/day-off" methodology is not authorized. Each Fort Sill unit, agency, and activity is responsible for managing the staffing of their organization. Follow Army regulations and Civilian labor agreements in planning/executing holiday work schedules. Civilian employees must be in an approved leave status when they are not on duty during the holiday period.


5. Tenant units will provide for observance of official Federal and training holidays but may restrict observance due to military operations. Any restriction other than installation security and support details or IET training essential to meet graduation schedules will be reported to the installation senior commander via the point of contact listed below.

6. Training on Holidays, Training Holidays, and Weekends. Units will allow Soldiers and Families to maximize their holidays, training holidays, and weekends. Mission requirements may require Soldiers to perform official duties during these periods. No additional approval or exception to policy is required to work during these periods for units officially tasked, executing installation security and support details, or IET training essential to meet graduation schedules. Any addition of training on holidays, training holidays and/or weekends inside T+1 must be reported to the installation senior commander via the point of contact listed below.

7. To ensure safe and enjoyable holiday periods, Commanders and supervisors will conduct pre-holiday safety briefings and inspections.

8. All full-time employees, including those on flexible or compressed work schedules, are entitled to an "in lieu of" holiday when a holiday falls on a non-workday. "In lieu of" holidays will be managed in accordance with Office of Personnel Management policies and agency directives.

9. The point of contact for this memorandum is the Fires Center of Excellence and Fort Sill Secretary to the General Staff, at (580) 558-0599.


JOHN M. BAREFIELD
Colonel, GS
Chief of Staff

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